



**F. No. BSNLCO-A/11(11)/10/2020-ESTAB**

**Dated: 27<sup>th</sup> June, 2020**

**To,**  
**All Heads of Telecom Circles &**  
**All Heads of other Administrative Units**  
**Bharat Sanchar Nigam Limited**

**Sub: Payment for 2<sup>nd</sup> installment of Ex-gratia in respect of employees retired under BSNL VRS-2019 – instructions reg.**

Sir,

I am directed to refer to the above cited subject and to inform that sanction of fund for payment of 2<sup>nd</sup> installment of Ex-Gratia has been received from DOT. The fund sanctioned is equivalent to 22.5% of the total Ex-gratia amount. The payment of 2<sup>nd</sup> installment equal to 22.5% of admissible Ex-Gratia amount is to be ensured by 29.06.2020 i.e. Monday.

2. In this regard, you are requested to follow the same process in ERP system as was done at the time of payment of 1<sup>st</sup> Installment. The process must be completed by today evening i.e. 27.06.2020 (i.e. Saturday). The fund request may be emailed to Banking Cell of BSNL Corporate Office on email address: [budget.corporate@bsnl.co.in](mailto:budget.corporate@bsnl.co.in) by morning of 28.06.2020 (Sunday) positively.

3. PGM(ERP), ERP Centre, ALTTC, Ghaziabad shall also in parallel provide consolidated circle wise fund to be authorized for payment to VRS optees and the TDS to be paid to Banking Cell on the above mentioned email address by Sunday noon positively.

Yours faithfully,

Sd/-  
Asstt. General Manager (Estt.I)  
Tel. No. 23037477

**Copy to:**

1. Sr.PPS to CMD, BSNL, New Delhi.
2. Sr.PPS to All Directors, BSNL Board.
3. CVO, BSNL CO, Eastern Court Complex, Janpath, New Delhi.
4. CS & CGM (Legal) / All PGMs/Sr. GMs/GMs in BSNL CO New Delhi. – The cadre controlling units are requested to initiate similar action in ERP / SAP in respect of VRS optees of BSNL corporate office.
5. PGM(ERP), ALTTC, Ghaziabad – For necessary action in SAP as mentioned above.
6. BSNL Intranet. / Guard File.