# MF.CGA/ITD/GPF-IMS/2020/359-73

## <u>MahalekhaNiyantrakBhawan</u>

Ministry of Finance, Deptt. of Expenditure
Office of Controller General of Accounts

Block-E, G.P.O. Complex, INA, New Delhi-110023

Dated: 24 June, 2020

#### OFFICE MEMORANDUM

Sub: Implementation of Online GPF Module in PAOs.

The undersigned is directed to refer to this office OM of even number dated 26 March 2018 and subsequent OMs on the above mentioned subject. It has been decided to further extend the implementation of the module to the PAOs as per list attached (Annexure-A).

- 2. For on-boarding the Module, PAOs have to ensure that the activities as detailed in the Annexure-I are completed in all respects in "COMPACT" before migrating to Online GPF Module.
- 3. The concerned Pr. CCAs/ CCAs/ CAs (with independent charge) are requested to issue necessary directions to the PAOs, under their administrative control, to take necessary action for on-boarding the module.
- 4. This issues with the approval of the Competent Authority.

(V. Muthukumar)

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Asstt. Controller of Accounts, ITD

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Sr. Ao (ITD) for uploading on website.

Annexure-A?

## List of PAOs for Online GPF Module Rollout

	LIST OF FACE FOR	Omme GI	Module Monout
SI. No.	Controller	PAO CODE	PAO Code and Description
1	002-Water Resources	001872	001872-PAO(CWC), New Delhi
2	002-Water Resources	002032	002032-PAO(Farraka Barrage Proj),Farraka
3	004-RURAL DEVELOPMENT	001710	001710-PAO Land Resources (New Delhi)
4	013-13-expenditure	015954	015954-PAO (DE), New Delhi
5	014-14-ECONOMIC AFFAIRS	017057	017057-PAO(ERIS and Banking), New Delhi
6	018-Home Affairs	001818	001818 - Pay & Accounts Office, National Disaster Management Authority, NDMA (New Delhi )
7	018-Home Affairs	005430	005430 - PAO, Land Port Authority of India (LPAI), MHA, Khan Market, New Delhi
- 8	018-Home Affairs	024650	024650 - PAO (Pension & Misc.) (New Delhi )
9	019-Industry	026281	026281-PAO (HI AND PE) NEW DELHI
10	020-INFORMATION AND BROADCASTING	027752	027752-PAO(All India Radio), New Delhi
11	020-INFORMATION AND BROADCASTING	027886	027886-PAO(Doordarshan), New Delhi
12	020-INFORMATION AND BROADCASTING	028139	028139-PAO(All India Radio), Lucknow
13	020-INFORMATION AND BROADCASTING	028554	028554-PAO(All India Radio), Chennai
14	020-INFORMATION AND BROADCASTING	028825	028825-PAO(Films Division), Mumbai
15	021-LABOUR AND EMPLOYMENT	030461	030461-PAO, DGE&T-II, Chennai
16	022-LAW AND JUSTICE	031626	031626-PAO (Electoral Office) New Delhi
17	027-Supply	038614	038614-PAO(Supply),Chennai
18	027-Supply	038363	038363-PAO(Supply), New Delhi
19	035-35-CBEC	051151	051151-PAO(Collec. of Central Excise-I), Mumbai
20	035-35-CBEC	052512	052512-PAO(Collectorate of C&CE), Shillong
21	035-35-CBEC	053007	053007-PAO(Collec. of customs), Kandla(Gujrat)
22	035-35-CBEC	053844	053844-PAO(Collectorate of C&CE), Merrut
23	035-35-CBEC	054515	054515-PAO (Jawahar Customs House), Nhava Sheva
24	035-35-CBEC	054725	054725-PAO (C EX AND CUSTOMS) NOIDA
25	036-36-CBDT	056737	056737-ZAO(CBDT), Jalandhar
26	036-36-CBDT	056815	056815-ZAO(CBDT), Agra
27	036-36-CBDT	057208	057208-ZAO(CBDT), Cochin
28	083-Chemical and Petrochemical	075800	075800-PAO Bhopal
29	088-SHIPPING	088100	088100-PAO (ALHW) NEW DELHI
30	088-SHIPPING	088200	088200-PAO (SHIPPING) NEW DELHI
31	115-Ministry of Drinking Water & Sanitation	005788	005788-PAO, Ministry of Drinking Water & Sanitation

### Pre-requisites for on boarding the online GPF Module

- General/Basic Information like Name, Date of Birth, Date of Joining Government Service, PAN Number of all GPF subscribers may be verified and updated
- GPF Accounts of subscribers may be made up to date with posting of GPF credit/debit data.
- 3. May be ensured that no GPF bill is pending for pass and payment.
- 4. Voucher Incorporation from PFMS to COMPACT may be done for all Bills.
- 5. Opening Balances of current F.Y. may be verified and interest calculation and finalization of interest of previous year may be completed and data is transferred to F.Y.2020-2021.
- 6. It may be ensured that any discrepancy, if noticed has been removed before shifting to PFMS.
- 7. May be ensured that GPF Advance recoveries data is correct.
- 8. It may be ensured to register Digital signature Certificate (DSC) in COMPACT.
- 9. Before creating final file, PAO should take backup of the data base.
- 10. GPF Accounts which are transferred out or final payment made may be closed at DH level through the option "Account Closing".