

**CIRCULAR**



प्रधान लेखा नियंत्रक (निर्माणियां) कार्यालय  
OFFICE OF THE PRINCIPAL CONTROLLER OF ACCOUNTS (FYS)  
10-ए, एस. के. बोस रोड, कोलकाता - 700 001  
10-A, S. K. BOSE ROAD, KOLKATA - 700 001



दूरभाष : 033-22485077-80 फ़ैक्स : 033-22480991 Email : cda-cal@nic.in website : https://pcfys.gov.in

**No:1071/AN:III/MACP/AO**

**Date: 02.09.2020**

To

1. All Controllers of Finance and Accounts (Factories)
2. All Branch Accounts Offices
3. All sections of M.O. including Railway 'G' & RTC(ER), Kolkata

**Subject: Modified Assured Career Progression Scheme (MACPS): Accounts Officer**

Reference: HQrs Office Circular No. AN/II/2151/MACPS/AO dated 17<sup>th</sup> August, 2020.

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Please refer to HQrs Office Circular No. AN/II/2151/MACPS/AO dated 17<sup>th</sup> August, 2020 wherein it was requested to furnish the cases of Accounts Officers serving under this organization, due for Grant of MACPS (due up to March, 2021) in light of DoP&T OM No. 35034/3/2015-Estt.(D) dated 22<sup>nd</sup> October, 2019.

2. In this aspect, it is requested to forward names of all eligible Accounts Officers along with the details of service particulars and disciplinary status as per **Annexure 'A'** and **Annexure 'B'** enclosed to this circular.
3. Reply should reach this office/section positively by 08/09/2020.
4. **Nil report is also required. No separate Hard Copy will be sent.**

**Jt. C of A (Fys) has seen.**

**Enclosures: Annexure 'A' and 'B'**

*Sdt*  
( Subhankar Chatterjee )  
Sr. Accounts Officer (AN)

Copy to :-

The Officer-in-Charge, WD Cell, M.O, Kolkata - For uploading in PCA(Fys) Website

*Subhankar Chatterjee*  
( Subhankar Chatterjee )  
Sr. Accounts Officer (AN)

Details of Service Particulars in respect of Shri/Smt ..... Accounts Officer; whose case is proposed to be put up before screening Committee for consideration of grant of 1st/2nd/3rd financial upgradation under MACP Scheme in the Pay Matrix / Pay level .....

Sl. No.	Name, Grade, A/C No.	Category	Date of Birth	Date of Initial Appointment & grade in which appointed with pay scale.	Present Pay Matrix / Level	Qualifying service as on date	Whether any disciplinary case/ criminal case is pending or contemplated, if so give brief details in separate sheet	In case the officer had worked in another central Govt. deptt. Prior to his/her regular appointment in DAD. If so, please give brief details as under:					Date from which 1st promotion / ACP granted with grade pay, if any.	Date from which 2nd MACP is due and in which Pay Level.	Remarks
								Name of the Deptt.	Date of initial appointment in that department with designation and pay scale	Whether any promotion was granted to the officer in that deptt., if so, give details.	Post held prior to joining DAD with pay scale of the post.	Whether prior service has been counted in the DAD, if so, from which date			

Certified that:-

1. Service particulars have been verified from the Service Book and found correct.
2. The details given in the proforma have been verified and found correct.

Signature of GO (Admin.)  
Duly affixed office seal

Annexure "B"

Details of Disciplinary/Court/Penalty, etc. cases in respect of Shri/Smt. \_\_\_\_\_  
Designation \_\_\_\_\_ whose case is required to be  
considered by the Screening Committee for grant of benefit under MACPS.

Sl. No.	Name	Present Office	Brief details for the discipline/ criminal case pending or contemplated	Recorded warning/ Major/ Minor penalty imposed, if any, in last 10 years	Remarks, if any
1	2	3	4	5	6

Dated:

(Signature of Group Officer with seal)

Station: