

No: Tr-11/5/2021-Training  
Government of India  
Ministry of Communications  
Department of Posts  
(Training Division)

Dak Bhawan, Sansad Marg,  
New Delhi – 110 001.  
Dated 04.03.2021.

To,

1. AS&FA, Postal Directorate, New Delhi.
2. All Head of Circles.
3. CGM (BD Directorate/PLI Directorate/Parcel Directorate)
4. All Senior DDsG Postal Directorate, New Delhi
5. The Director, RAKNPA, Ghaziabad (UP).
6. All DDsG, Postal Directorate, New Delhi.
7. All Directors, Postal Training Centres.

Subject: Seeking nominations for Online/Onsite Training Programmes on Public Procurement, (Basic, Advanced) and Arbitration at Arun Jaitely National Institute of Financial Management (AJNIFM), Faridabad during the year 2021-22.


With reference to the subject matter, it is to inform that Department of Expenditure, Ministry of Finance, is organizing online/onsite training programmes on Public Procurement (Basic/Advanced) and Arbitration, from April 2021- March 2022 by Arun Jaitely National Institute of Financial Management (NIFM), Faridabad. Details and schedule of the programme is enclosed with this letter.

2. In this regard, it is to inform that all officers/officials presently dealing with or likely to be associated with Arbitration Cases may attend the course on Arbitration. Nominations for Public Procurement (Advanced) may be made by officers/officials who have earlier attended Public Procurement (Basic) training. Further, it is requested to avoid replacement of nominees to these training programmes.

3. It is therefore requested to nominate suitable officers/officials alongwith name (s), designation, place of posting, mobile number and e-mail ID, for the training programme to mayanktyagi@nifm.ac.in., well before start of training courses. Once, the nominations are approved, a separate link for registration and for attending the online programme will be sent by the institute directly to the e-mail id of the participants.

4. It is also brought out that officers/officials nominated by the circle may not be deputed for the said Training till a communication in this regard is received from the Training Division, Dak Bhawan.

This has the approval of the Competent Authority.

  
Moona Yasmin  
ADG (Training)

Encl. As above.



**Prun Jaitley National Institute of Financial Management  
Faridabad**  
**Detail of various slots of Online/Residential Training Program  
Public Procurement (Basic&Advanced) and Arbitration  
2021-2022**

Sr. No	Month	Dates/Slots	Name of Training	Mode of Training
1	April	05-08 April	MDP on Public Procurement (Basic)	Online
2		26-29 April	MDP on Public Procurement (Basic)	Online
3	May	03-06 May	MDP on Public Procurement (Basic)	Online
4		10-12 May	MDP on Public Procurement (Advanced)	Online
5		17-20 May	MDP on Public Procurement (Basic)	Online
6		31 May - 02 June	MDP on Arbitration	Online
7	June	07-10 June	MDP on Public Procurement (Basic)	Online
8		14-17 June	MDP on Public Procurement (Basic)	Online
9		21-24 June	MDP on Public Procurement (Basic)	Online
10		28-30 June	MDP on Public Procurement (Advanced)	Online
11	July	05-10 July	MDP on Public Procurement (Basic)	Residential*
12		12-17 July	MDP on Public Procurement (Basic)	Residential*
13		19-24 July	MDP on Public Procurement (Basic)	Residential*
14		26-30 July	MDP on Public Procurement (Advanced)	Residential*
15	August	02-04 Aug	MDP on Arbitration	Residential*
16		09-14 Aug	MDP on Public Procurement (Basic)	Residential*
17		23-28 Aug	MDP on Public Procurement (Basic)	Residential*
18	September	06-11 Sep	MDP on Public Procurement (Basic)	Residential*
19		13-17 Sep	MDP on Public Procurement (Advanced)	Residential*
20		20-25 Sep	MDP on Public Procurement (Basic)	Residential*
21		27 -29 Sep	MDP on Arbitration	Residential*
22	October	04-09 Oct	MDP on Public Procurement (Basic)	Residential*
23		25-30 Oct	MDP on Public Procurement (Basic)	Residential*
24	November	08-13 Nov	MDP on Public Procurement (Basic)	Residential*
25		15-20 Nov	MDP on Public Procurement (Basic)	Residential*
26		22-27 Nov	MDP on Public Procurement (Basic)	Residential*
27		29 Nov-04 Dec	MDP on Public Procurement (Basic)	Residential*
28	December	06-08 Dec	MDP on Arbitration	Residential*
29		13-18 Dec	MDP on Public Procurement (Basic)	Residential*
30		20-24 Dec	MDP on Public Procurement (Advanced)	Residential*
31	January, 22	03-08 Jan	MDP on Public Procurement (Basic)	Residential*
32		17-22 Jan	MDP on Public Procurement (Basic)	Residential*
33		30 Jan-05 Feb	MDP on Public Procurement (Basic)	Residential*
34	February, 22	07-12 Feb	MDP on Public Procurement (Basic)	Residential*
35		14-19 Feb	MDP on Public Procurement (Basic)	Residential*
36		21-26 Feb	MDP on Public Procurement (Basic)	Residential*
37		28 Feb-02 Mar	MDP on Arbitration	Residential*
38	March, 22	07-11 Mar	MDP on Public Procurement (Advanced)	Residential*
39		21-26 Mar	MDP on Public Procurement (Basic)	Residential*

Total

39 trainings

\* - Residential trainings may be conducted as per the response from Ministries/Departments

Duration of the Online Training	Duration of the Residential Training
Basic-04 days	Basic Public Procurement-06 days
Advanced-03 days	Advanced Public Procurement-05 days
Arbitration-03 days	Arbitration-03 days