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Through PCDA (WC) website only

	भारत सरकार GOVERNMENT OF INDIA रक्षा मंत्रालय MINISTRY OF DEFENCE कार्यालय: रक्षा लेखा प्रधान नियंत्रक (प.क.), सेक्टर-9, चंडीगढ़ PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS (WC) SECTOR -9, CHANDIGARH Tel No.: 0172-2741611-14 FAX: 0172-2742552 E-mail: Pcdawcan2.dad@hub.nic.in	
	No. AN/II/1105/MISC	

Important Circular

To

1. All sections in Main office
2. All Sub offices under PCDA (WC) Chandigarh including IFAs

Sub: Establishing an institutional mechanism to extend support to the families of deceased employees of DAD in getting their dues.

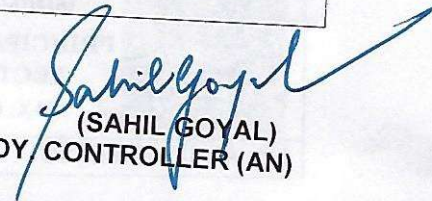
In order to establish an institutional mechanism, HQrs Office vide circular No. AN/Coord/3012/Circular/Vol.-VIII dated 03.06.2021 (also available at CGDA website) has directed that every office including sub offices will nominate an officer of equivalent level of deceased officer/staff but not lower in grade than AAO, to immediately get in touch with the families of the deceased officer/staff and facilitate/expedite processing of all claims including pension papers/retirement benefits, retention of government accommodation and any other pending issues to avoid any problem being faced by families of DAD officers/staff who die while in service.

- (2). The officer nominated in such cases, will obtain all necessary details from the families and help them in filling up all papers in shortest possible time and monitor the case till its finality or till receipt of the PPOs by the families.
- (3). The nomination of officers in Main office and Sub offices will be as under: -

In case of IDAS Officers		
(i)	GO (AN) in Main office	In case of IDAS officer posted in Main office Chandigarh
(ii)	Officer Incharge / (IDAS Officer) AAO (Pay) WC, Delhi Cantt AAO (Pay) WC, Jalandhar Cantt AAO (Pay) WC, Pathankot PAO (ORs) RRRC, Delhi Cantt PAO (ORs) 14 GTC, Subathu (HP)	In case of IDAS officers posted in; AAO (Pay) WC, Delhi Cantt AAO (Pay) WC, Jalandhar Cantt AAO (Pay) WC, Pathankot PAO (ORs) RRRC, Delhi Cantt PAO (ORs) 14 GTC, Subathu (HP)
In case of DAD Officers and Staff		
(i)	Officer Incharge (Admin - VIII)	In case of DAD officers and staff posted in Main Office Chandigarh
(ii)	SAO/AO (Admin) AAO (Pay) WC, Delhi Cantt AAO (Pay) WC, Jalandhar Cantt AAO (Pay) WC, Pathankot PAO (ORs) RRRC, Delhi Cantt PAO (ORs) 14 GTC Subathu	In case of DAD staff posted in; AAO (Pay) WC, Delhi Cantt AAO (Pay) WC, Jalandhar Cantt AAO (Pay) WC, Pathankot PAO (ORs) RRRC, Delhi Cantt PAO (ORs) 14 GTC Subathu
(iii)	SAO/AO/AAO Incharge of the concerned sub offices	In case of DAD officers and staff posted in LAO's/AO GE's/ALAO's/AAO (AGE)/AAO (BSO)

Note:

- (1). Progress report in each case will be forwarded by concerned officer regularly to Officer Incharge AN -1, AN - 2 & AN - 8 of Main Office to ensure implementation of welfare measure.
- (2). In case no IDAS Officer is posted in any sub offices then in such cases **officiating IDAS Officer/SAO/AO**



(SAHIL GOYAL)
DY/ CONTROLLER (AN)

Copy to:

- 1. The CGDA
Ulan Batar Road, Palam
Delhi Cantt
- 2. SPS to PCDA
- 3. PA to GO (AN)
- 4. All IDAS officers in M.O Chandigarh
- 5. Notice Board
- 6. IT&S Section (Local) -

For information with reference to HQrs letter No. AN/Coord/3012/Circular/Vol.VIII Dated 03.06.2021

For uploading the circular & HQrs office letter Dated 03.06.2021 cited above on PCDA (WC) Website.


(N.C. DOGRA)
Sr. Accounts Officer (AN)

in case of IDAS Officers	
(i) GO (AN) in Main Office	
(ii) Officer Incharge (IDAS Officer)	
AAO (Pay) WC, Delhi Cantt	
AAO (Pay) WC, Jalandhar Cantt	
AAO (Pay) WC, Patna	
PAO (OR) R.R.R.C. Delhi Cantt	
PAO (OR) R.R.R.C. Jalandhar Cantt	
PAO (OR) R.R.R.C. Patna	
in case of DAD Officers and Staff	
(i) Officer Incharge (Admin - VIII)	
(ii) SAO/AO (Admin)	
AAO (Pay) WC, Delhi Cantt	
AAO (Pay) WC, Jalandhar Cantt	
AAO (Pay) WC, Patna	
PAO (OR) R.R.R.C. Delhi Cantt	
PAO (OR) R.R.R.C. Jalandhar Cantt	
PAO (OR) R.R.R.C. Patna	
(iii) SAO/AO Incharge of the	
sub offices	