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कार्यालय, प्रधान रक्षा लेखा नियंत्रक

पश्चिम कमांड, सेक्टर - 9, चंडीगढ़ - 160009

**Office of the Pr. Controller of Defence Accounts
Western Command, Sector - 9, Chandigarh - 160009**



**Most Important Circular
(Through PCDAWC website)**

No. IT&S/Cell/1354/Security Policy

Date: 23.08.2021

To,

**All section in Main Office
All sub offices under PCDA (WC)**

**Subject: Regarding use of gmail/yahoo accounts by Government Officials.
Ref: HQrs office letter no. Mech/IT&S/810/Cyber Security dated 13.08.2021**

HQrs office vide letter cited above has intimated that some personnel of Defence Account Department are using email id other than NIC like gmail/yahoo etc for official communication which intends to sharing government data through third party servers and may become vulnerable.

Presently, foreign based cyber threats actors are trying to hack data of Defence establishments very frequently. Hence, primary duty of government official is to protect official data using NIC email only.

In view of the above, it is instructed that only NIC email should be used for communication of official data. Use of any other emails is strictly prohibited.

As per email policy of Government of India issued by MeitY, all the personnel working under PCDA (WC) must register/ open NIC email accounts, if not already done, through IT&S section Main Office by providing filled request form (copy enclosed) to create NIC email id. The form may be forwarded to this office in hard copy or through email (in pdf format) duly completed and signed & stamped by the officer in charge.

This may please be noted by all the concerned.

Please acknowledge receipt.

**(Anmol Amar Singh)
Dy. CDA(IT&S)**