



**Government of India
Ministry of Railways
Railway Board**

RBA NO 59 /2021

No. 2010/AC-II/21/10/PT.IV(vol.II)

Date: 9 .11.2021

General Managers
All Zonal Railways/PUs

Sub:- Physical verification of Railway Pensioners at Banks.

Ref:- Board's letter of even no. dated 11.10.2021 (RBA No. 54/2021)

Rising pension expenditure has made it incumbent on Zonal Railways to ensure that no excess pension payments are being made. Further, spot checks and internal checks are being conducted by Zonal Railways/PUs every month and reported to Board through their MCDO.


With a view to closely monitor these payments and to ensure submission of Life Certificate by the pensioners (both in physical and digital form), it is desired that the process of physical verification of Railway Pensioners is carried out this year also too.

Hence, all Zonal Railways/PUs are advised to carry out the exercise of physical verification of Railway Pensioners this year, by forming teams comprising staff of Accounts and Personnel Departments for two months commencing November, 2021 and December, 2021, duly following the norms of social distancing. The outcome reports may be submitted to Board in the prescribed format by 15.01.2022 by mail at ajay.bartwal@gov.in.

S.No.	Name of the pension disbursing Bank	Total No. of Railway Pension accounts at the bank	Number of Pension accounts verified at the bank	Nature of discrepancy detected,	Remedial action/ corrective action taken/proposed to be taken
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At the conclusion of this exercise, the nominated Railway official will jointly sign certificate with the bank bringing out the number of pensioners/family pensioners drawing pension/family pension from the branch and amount of pension paid for the previous month and current month.

This issues with the approval of the Competent Authority.


(Ajay Bartwal)
Joint Director Finance/CCA
Railway Board

Copy to : PFAs/PCPOs, All Zonal Railways&PUs

SUGGESTED CHECKLIST FOR GUIDANCE OF STAFF NOMINATED
FOR VERIFICATION OF PENSION AT THE BANKS

1. The employees deputed to the particular branch should carry the latest debit scroll with the names of the pensioners to verify its correctness with bank records.
2. 100% matching of demographic details of the pensioners including bank account number with that of the bank.
3. Physical verification of the pensioner will be checked w.r.t:-
 - i) Life certificate (physical /digital).
 - ii) PPO details – confirm the personal details and details of his/her dependants.
 - iii) Proof/Authenticity of the certificate of dependency in case of dependants drawing family pension.
 - iv) Bank account number
4. Whether payment of revised pension has been commenced. If no, requisite details may be collected from the pensioners visiting the banks.
5. Admissibility of DR to the pensioner who are permanently absorbed in PSUs.
6. Additional quantum of pension w.r.t date of birth of the pensioner/family pensioner.
7. Any other item which the FA&CAO may consider fit.
8. After conclusion of this exercise, the nominated railway official will jointly sign certificate with the bank that ____ number of pensioners/family pensioners are drawing pension from the branch and the debit for the month of November, 2021 and December 2021 is ` _____.