

13-9/2021-22/IT-III

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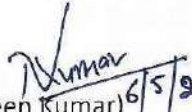
No: 13-9/2021-22/IT-III
Government of India
Ministry of Communications
Department of Telecommunications
(IT Division)
Sanchar Bhawan, 20-Ashoka Road, New Delhi-110001

Dated: 06.05.2022

Subject: Implementation of Standard Operating Procedure (SoP) to issue Laptop/Notebook and similar devices to officers of the rank of Under Secretary/Section Officers and equivalent rank in DoT – reg.

The Competent Authority has approved Standard Operating Procedure (SoP) to issue Laptop/Notebook and similar devices to officers of the rank of Under Secretary/Section Officers and equivalent rank in DoT and the same is available on DoT website for implementation (<https://dot.gov.in/sites/default/files/2022%2005%2024%20SOP%20IT.pdf>).

In this regard, all Field Units and Divisions/Wings of DoT, HQ are requested to send fresh requisitions of eligible officers as per the said SOP to Sh. Nand Kishor Bijaraniya ADG (IT-III), IT Division, DoT HQ, New Delhi through e-receipt (e Office) mode for approval of the Competent Authority.


(Naveen Kumar) 6/5/2022
ADG (IT-4)

Copy to: - All Divisions/Wings/Field Units of DoT.