

रक्षा लेखा नियंत्रक (पटना), राजेन्द्र पथ, पटना-19.

**Controller of Defence Accounts (Patna), Rajendra Path, Patna-19.**

Ph: 0612(2322310)

Website: [cdapatna.bih.nic.in](http://cdapatna.bih.nic.in)

Fax No.: 0612(2321594)

No. AN/PAY/T/351/TA/DA/LTC

**TTB**

Date-13/06/2022

To  
All Offices  
(Under CDA Patna)  
(Through CDA Patna website)

**Sub:** - - Implementation of Defence Travel System, Phase Iv for the Defence Accounts  
Departments - reg

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Please find enclosed a copy of Govt. of India, CGDA (Defence Travel System, E-ticketing Project) letter no EDP/600/E-Ticketing/Phase-IV, dated-09/06/2022. All officer-in-charge are requested to provide the data in respect of all officers/personnel of their office by 17/06/2022 positively through email ID [antcdapatna.dad@hub.nic.in](mailto:antcdapatna.dad@hub.nic.in) in the prescribed format enclosed herewith on 'Top-Priority'

-sd-  
G.O (AN)

**Copy to:-**

The O I/C

EDP Cell (Local)

} for uploading Please.

  
SAO  
(AN/IV-T)

Government of India  
Controller General of Defence Accounts  
(Defence Travel System, E-Ticketing Project)  
EAST BLOCK-X, R K PURAM, Sector-1 NEW  
DELHI-110066  
Phone No.: 011-26700300/011-26183404  
Fax No.: 011-26183403  
E-mail: techdts.dad@hub.nic.in



No. FDP/600/E-Ticketing/Phase IV

Dated: 09/05/22

To :

All PCsDA/CsDA  
(As per List Attached)

**Sub: Implementation of Defence Travel System, Phase IV for  
the Defence Accounts Department – req.**

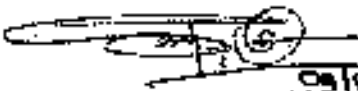
The Defence Travel System, Phase IV has been rolled out for implementation by the Controller General of Defence Accounts, with effect from 09.05.2022. The initiative is a significant milestone in the overall digitization of work processes of the Department under Digital India programmes of Government of India. It is aimed to result in a seamless functioning environment and standardized audit of all claims related to Permanent Transfer/ Temporary Duty/ LTC/ Other travel related activities, as initiated through the DTS.

2. For the purpose, it is requested that all the Principal Controllers/ Controllers/ Office Incharge(s) may provision for the creation of user profiles on the DTS platform, for all Officers/ Personnel, posted and functioning under their Administrative jurisdiction. Besides, the officials and personnel assigned to perform official travel duties or availing LTC facilities as per respective entitlements, may be duly encouraged to utilize the facilities of booking tickets for their journey through the DTS portal. The process shall benefit in digitization of the activity with end-to-end solutions, including final settlement of claims thereof.

3. It is further requested, that a Monthly Report in the prescribed format as per Annexure A attached, may be submitted to the DTS Control Centre in DAD Headquarters, for regular monitoring and analysis of the data. The report for the month, may kindly be provided by 7<sup>th</sup> of subsequent month on the email ID as follows, [admndts.dad@hub.nic.in](mailto:admndts.dad@hub.nic.in)

4. For your kind consideration and necessary action please.

This is issued with the approval of Adtl. CGDA(TT&S).

  
Sanjay Verma, IDAS  
Jr. CSEA (DTS)

Monthly report of usage of DTS platform for travel related activities (TD/ PT/ LTC)

Total posted strength of Officers/ Personnel under Administrative jurisdiction of respective PCDA/ CDAs	Total profiles registered/ created on DTS platform from amongst total posted strength	Total profiles created during the month	Total officers/ personnel not yet registered or not having profiles on DTS platform	Total Annual cumulative booking of budget through DTS platform	Total booking of budget during the month, through DTS platform
(1)	(2)	(3)	(4)	(5)	(6)

S.No.	Office
1	PCDA(Navy) Mumbai
2	PCDA Bangalore
3	PCDA (SC) Pune
4	PCDA (O) Pune
5	PCDA (AF) New Delhi
6	PCDA (AF) Dehradun
7	PCDA (Pension) Prayagraj
8	PCDA (R&D) New Delhi
9	PCDA (R&D) Hyderabad
10	PCDA (BR) New Delhi
11	PCDA (CC) Lucknow
12	PCAD (WC) Chandigarh
13	PCDA (SWC) Jaipur
14	PCDA New Delhi
15	PCAD (NG) Jammu
16	PCA(FYS) Kolkata
17	CDA (Army) Meerut
18	CDA Patna
19	CDA Jabalpur
20	CDA Chennai
21	CDA Secunderabad
22	CDA Guwahati
23	CDA (IDS) New Delhi
24	CDA (N/CG), New Delhi
25	CDA (R&D) Bengaluru
26	CDA (PD) Meerut
27	CDA (Funds) Meerut
28	CDA (CSD) Mumbai
29	CDA (IT & SOC), Secunderabad
30	CDA (Trg.) & NADFM

**Request Dashboard Proforma for Create Civilian Traveler Profile**

Unit Service	CIVILIAN
Traveler Service	CIVILIAN
Designation name	AAO
Level Name with BP	
Pan Card No.	
Air Pay Accounting Office	CDA PATNA
Part II O.O No and Date	

**Personal Details:-**

Employee Name	Personal no.
Gender	Marital Status
Date of Birth	Date Of Joining
e-mail Address	Spouse employed (If yes, Please provide PAN NO.)
Date of Retirement	ERS Printing name
Mobile No	Home Town
NRS Duty station	Home Town NRS
Duty Station NAP	Home Town NAP

**Enforcement:- Please mark tick**

Does LTC for Current year 2022 has been availed as per rule for yearly LTC scheme?	<input type="radio"/> Yes <input type="radio"/> No
Does LTC for Current sub block (2020- 2021) has been availed as per rule?	<input type="radio"/> Yes <input type="radio"/> No
Does LTC for Previous sub block (2013-2021) has been availed as per rule?	<input type="radio"/> Yes <input type="radio"/> No
Are you on suspension?	<input type="radio"/> Yes <input type="radio"/> No
Are you on abandoned by auditor?	<input type="radio"/> Yes <input type="radio"/> No

**Civilian Dependent Details:-**

Name	Gender	DOB	Relation	Marital Status	ERS Print Name

**Journey details (Air Only):-**

From	Date	Time	To	Date	Time

Date:-

**SIGNATURE**

Name -  
Degr. -  
A/c no.-  
Section/Office.-