

No. EDP/58/CP/2022
O/o the PCDA(P), Prayagraj
Dated: 22/06/2022

To

All HOOs / ROs / OROs / PAOs.....

Sub:- Provisioning of Legal Utility(Administrative Privilege) in SPARSH System regarding.

With reference to the subject mentioned above, it is intimated that the provision of Legal Utility(Administrative Privilege) for initiation of exceptional cases(Post 2016 migrated / sanctioned from SPARSH) which cannot be processed through existing flow of the SPARSH has been made in SPARSH system as the development of Legal Module is under process. Under this Legal Utility (Administrative Privilege) system sanction initiator has authority to fill Legal form as per the court order received under Tasks >> Legal Case Initiation.

In view of the above, all Pension initiation agencies are requested to forward such legal cases through E-Mail / DAK / Couriers to this office alongwith all connecting documents viz Court Order, Government Sanction etc till finalisation of Legal Module. The E-Mail IDs for forwarding legal cases are as follow:-

Sl No.	Pension Initiating Agency	E-mail ID
1.	All Directorate (cases pertaining to ICOs of Army)	sparsharmyco.dad@gov.in
2.	All Record Offices (cases pertaining to JCOs / ORs of Army)	sparsharmypbors.dad@gov.in
3.	Naval Record Offices (cases pertaining to ICOs & JCOs / ORs of Navy)	sparshnavy.dad@gov.in
4.	Air Force Record Offices (cases pertaining to ICOs & JCOs / ORs of Air Force)	sparshairforce.dad@gov.in
5.	All Head of Departments	sparshcivilian.dad@gov.in

User guide for processing Legal claims through Legal Utility (Administrative Privilege) is enclosed herewith in "Annexure-A".

This issues with the approval of CDA(P)

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(R. K. GUPTA)
ACDA

Copy to:-

1. The OI/C IT&S Wing
(Local)

For uploading the same on website please.

SAO(P)
(SPARSH CORE)

ANNEXURE -A

Legal Module(Administrative Privilege)

Functionality : Legal module(Administrative Privilege) functionality is for Migrated and SPARSH cases. When Pensioner has approached Court and court order received for change in current earning elements/addition of new payment elements/Addition of Maintenance Allowance for beneficiary. In such scenarios Legal Payment initiation functionality is avail. Functionality is available to change Current earning elements as well as to add new elements for Pensioner.

Rule engine will be excluded (not be called) for all legal cases. Pension needs to be defined from this utility for each corrigendum.

Working : For existing SPARSH or Migrated cases , Current earning/Deduction elements will be shown in Legal Form and user has to give Revised amount for elements which are already sanctioned or add elements which are not sanctioned beforehand as per the court order.

Who will Initiate Legal Form : PCDAP/Sanction Initiator has authority to fill Legal form as per the court order received.

System Path :

Step 1 : Sanction Initiator >> Tasks >> Legal case Initiation Node



The screenshot shows a web browser window with the URL 172.162.144.9081/CGDA/PageMapper?targetPage=MainLayout&privName=Tasks&PrivilegeId=7009&BottomRightPage=GmrbmiC2/WbR&.... The browser is in Incognito mode. The page title is "Tasks > Legal Case Initiation". There are three tabs: "Wordlist", "Management Info. System", and "Tasks". The main content area is titled "LEGAL CASE DETAILS" and contains a search form with the following fields:

- Search Parameter (text input)
- Regimental Number (text input)
- PPO No (text input)

Below the search fields are two buttons: "Search" and "Reset".

Step 2 : Enter Regimental/Personal/Gpf/Pran Number/ PPO No and search the case.

Tasks > Legal Case Initiation

Worklist Management Info System Tasks

LEGAL CASE DETAILS

Search Parameter

Regimental Number: 03379091P PPO No:

Search Reset

Step 3 : After search Legal form will open where User can add Revised amount for current earning elements/Deduction Elements(Non Mandatory), Add current earning elements/Deduction elements(Non Mandatory), Add Lumpsum Arrear Amounts, Add Maintenance Allowance for beneficiary(Non Mandatory).

Order No, Order Date, Attachment (Mandatory).

Tasks LEGAL FORM

Basic Details

PPO No: 206201801409 Migrated PPO No: 154201802536

Personal Number: 03379091P Pensioner Name: AVTAR

Current Earning Elements

Element Name	Existing amount	With Effective Date	Revised Amount	Revised Effective Date	Revised Effective upto
Service Pension	19,250	01-Aug-2018	20000	01-Jan-2022	
Disability Element	11,550	01-Aug-2018			
Retirement Gratuity	2,30,808				
Capitalized Value of Pension	15,73,018				

Special Pension for Blind Add Element

Element Name	Amount	With Effective Date	With Effective upto	Delete
Special Pension for Blind	1000.0	01-Jun-2022		

Current Deduction Elements

Lumpsum Annual Payout

-Select- Add Arrear Element

Beneficiary Details

Bank Account Number * 24414141414 IFSC Code Of Paying Branch * ANDB0002190 Bank ANDHRABANK

Branch THIKARIYA Maintenance Allowance * 10000

Ok Cancel

REMARKS
Legal case initiated

Do You want to Split the Payments from this PPO (Y/N)
 Yes No

Family Payout
LAKHWINDERKAUR
Add Family Member

Submit

Step 4 : After filling all the data Submit the form to Sanction verifier.

-Select- Add Arrear Element

Attachments

Order NO order_17_jun_2022 Order Date 01-Jun-2022 Attachment Component * Attach File(s) [Max: 3 Attachments or 50 MB]
[Allowed Types: PNG, JPEG, JPG, PDF]
[DAILYORVASI423.PNG](#) ✕

REMARKS
Legal case initiated

Do You want to Split the Payments from this PPO (Y/N)
 Yes No

Family Payout
LAKHWINDERKAUR
Add Family Member

Name	Maintenance Allowance	Bank Account Number	IFSC Code Of Paying Branch	Delete
LAKHWINDER	10000.0	24414141414	ANDB0002190	

Do you want to Submit?
Yes No

Submit

-Select-

Add Arrear Element

Attachments

Order NO
order_17_jun_2022

Remarks
Legal case initiated

Do You want to Split the Payments from this PPO (Y/N)
 Yes No

Family Payout

LAKHWINDERKALIR

Add Family Member

Name	Maintenance Allowance	Bank Account Number	IFSC Code Of Paying Branch	Delete
LAKHWINDER	10000.0	24414141414	ANDB0002190	

Submit

Forward To

Subject	Recipient
Legal Service Request	RAM KUMAR (RAM_SAN_VER_1)
	Rajesh Kumar (RajeshKumar)

Send Close

Step 5 : In Sanction verifier Form will be in Read only Mode, So verifier can Verify Data and Approve/Reject/Return by clicking on Approve/Not Approve/Return button.

92526/RAN_SAN_INI_1/PCDAP-SANCTION (PBOR)2022: Legal Case Initiated with Personal No. 03379091P

Save Return Approve Not Approve Close

File Details

Noting 1: RANJEET KUMAR (Assistant Accounts Officer, PCDAP SANCTION (PBOR)).

Basic info Summary

LEGAL FORM

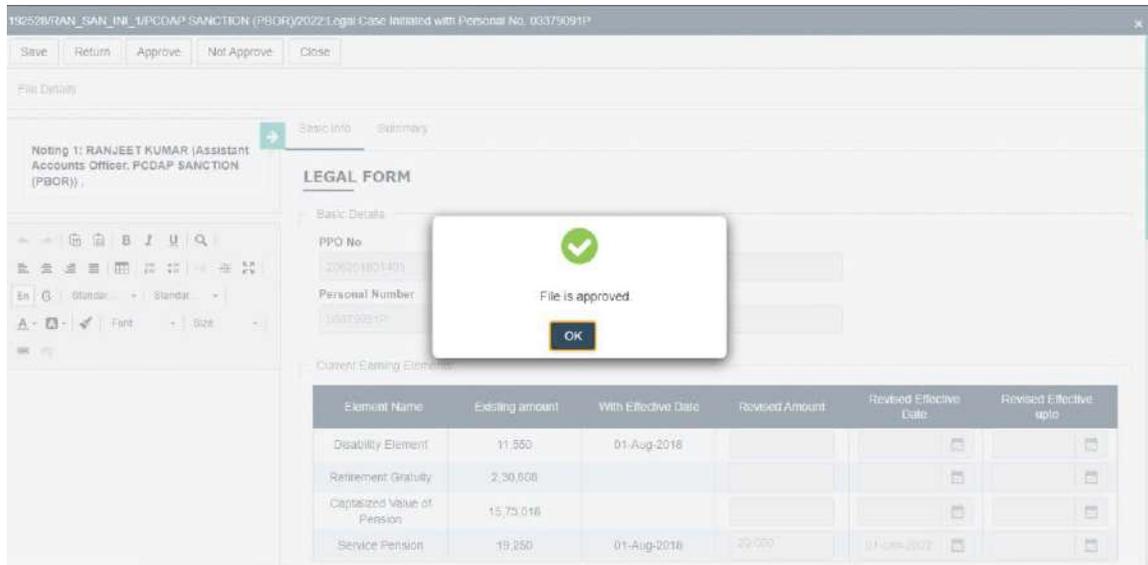
Basic Details

PPD No: 206201901409 Migrated PPO No: 194201902636

Personal Number: 03379091P Pensioner Name: AJTAR

Current Earning Elements

Element Name	Existing amount	With Effective Date	Revised Amount	Revised Effective Date	Revised Effective upto
Disability Element	11,550	01-Aug-2018			
Retirement Gratuity	2,30,808				
Capitalized Value of Pension	15,73,018				
Service Pension	19,250	01-Aug-2018	20,000	01-Jan-2022	



Step 6 : After approval Corrigendum PPO will get generated for defined amount.

Step 7 : Search Corrigendum PPO in pensioner search with personal No/PPO no. Earning elements changes will be shown in Old and new value in Corrigendum PPO. Lumpsum elements/Maintenance allowance effect will be shown in Monthly Payment.

NOTE : Currently legal Initiation functionality is available only for SERVICE PENSIONER.