



ईपीएफओ, मुख्य कार्यालय
श्रम एवं रोजगार मंत्रालय, भारत सरकार
भविष्य निधि भवन, 14, भीकाजी कामा प्लेस, नई दिल्ली 110066



EPFO, HEAD OFFICE

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA
BHAVISHYA NIDHI BHAWAN, 14, BHIKAJI CAMA PLACE, NEW DELHI 110066

www.epfindia.gov.in

No. HRD/22/2022/PWD/StenoCadre /621

Date: 07 JUN 2022

To,

All Addl. CPFC (Zones) including ACC (ASD) (HQ),
Director (PDNASS)
All Regional PF Commissioners,
In-charge of the Region,

Sub:- Identification of posts suitable for Persons with benchmark disabilities under the Rights of Persons with Disabilities Act, 2016 for Stenographer Cadre- Notification regarding.

Sir,

In supersession to the earlier instructions, the Department of Empowerment of Persons with Disabilities has notified the list of posts suitable for various categories of persons with benchmark disabilities across all group of posts (A,B,C and D) on 04.01.2021 on the basis of the recommendations of an Expert Committee. The list supersedes earlier list of identified posts notified vide notification no. 16-15/2010-DD-III dated 29th July, 2013.

The posts suitable for persons with disability in Group 'A', Group 'B' and Group 'C' Cadres in EPFO have been identified as per DoP&T OM No.36035/02/2017-Estt (Res) dated 15th January, 2018 read with DoPT OM No.36035/2/2012-Estt.(Res) dated the 8th January, 2014. The physical requirement for such posts and categories of disablement are furnished as under for information and strict compliance. Following are identified on the guidelines of Department of Empowerment of Persons with Disabilities OM No.38-16/2020-DD-III dated 20.01.2021. This identification supersedes Circular No.HRD/32/2019/423 dated 29.09.2020 in respect of the following posts:

Sl. No.	Designation	Physical requirement	Categories of disability suitable for the job
Group B			
1.	Personal Assistant	S,ST,BN,RW,SE,H,C	a. B,LV b. HH c. OA,OL,BL,OAL,BLA, BLOA, CP, LC, Dw, AAV d. SLD,MI e. MD involving (a) to (d) above.

Group C			
2.	Stenographer	S, ST, W, L, MF, RW, SE, H, C.	a. B, LV b. HH c. OA, OL, BL, OAL, CP, LC, Dw, AAV. d. ASD(M), SLD, MI e. MD involving (a) to (d) above

Note: In addition to above, "If a post is identified in the feeder grade, all the posts in the promotional grade should also stand identified" (as stated in Note 4 of the Notification dated 04.01.2021).

FUNCTIONAL REQUIREMENT ABBREVIATIONS USED: S=Sitting, ST=Standing, W=Walking, BN=Bending, L=Lifting, KC=Kneeling & Crouching, JU=Jumping, CRL=Crawling, CL=Climbing, PP=Pulling & Pushing, MF=Manipulation by Fingers, RW=Reading & Writing, SE=Seeing, H=Hearing, C=Communication.

CATEGORY ABBREVIATIONS USED: B=Blind, LV=Low Vision, D=Deaf, HH=Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, BLOA=Both Leg & One Arm, BLA=Both Legs Arms, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, MDy=Muscular Dystrophy, AAV=Acid Attack Victims, ASD=Autism Spectrum Disorder (M=Mild, MoD=Moderate), ID=Intellectual Disability, SLD=Specific Learning Disability, MI=Mental Illness, MD=Multiple Disabilities (including Deaf Blindness).

(This issues with the approval of Competent Authority)

Yours faithfully,



(Uma Mandal)
Addl. Central P.F. Commissioner (HRD)