

MINISTRY OF DEFENCE
Office of the JS & CAO

PAYMENT OF TRAVELLING ALLOWANCE TO THE OFFICIALS DEPLOYED FOR
BYE-ELECTION TO ASSEMBLY CONSTITUENCY NO.39 (RAJINDER NAGAR)

1. References:-

(a) Govt of NCT of Delhi/Finance Department (Policy Division) Office Memorandum No.F.20/19/2013/AC/1908-1911 dated 07 Jun 2022.

(b) Ministry of Defence/D(Est.I) ID Note No.A-43014/01/2022-D (Est.I/Gp.II) dated 28 Jul 2022.

2. Officials who were deployed for Election Duty in connection with Election to the **Bye-election to Assembly Constituency No.39 (Rajinder Nagar) held on 23 Jun 2022** are entitled for reimbursement of expenses incurred by them under the TA Rules for hiring conveyance, if no conveyance facility was provided to them.

3. The officials deployed for the Election related duties may furnish their claim in the specific prescribed proforma and forward the same to the concerned administrative section **in triplicate** latest by **10 Nov 2022** alongwith **photocopies of cheque leaf**, appointment orders and other supporting documents issued by concerned election authorities.

4. The claims for long term election duty like Sector Officer etc will be verified by the concerned RO/AROs and for short term duty i.e. for trainings and one day election duty TA claim bills of the officials will be verified by the **AOs of concerned administrative section and duly countersigned by the SAO/Mov.**

5. The entitlement of conveyance is as given below:

Grade Pay (in the Pre-revised scale)	Entitlement *	Rate	
		Initial Charges	Per Km
₹ 4200/- (L-6) & above	Taxi	₹ 25 for first Km	₹ 14.00
Below ₹ 4200/- (L-6)	Auto Rickshaw	₹ 25 for 1.5 Kms	₹ 09.50

* In case of journey by bus, actual fare is to be claimed.

6. The reimbursement shall, however, be restricted to the concerned officials as per TA Rules applicable.

CAO/EDP



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7. All Coord Sections are requested to widely circulate the above instructions to all sections under their control for information of the employees concerned.

7. This has the approval of Competent Authority.




(Vinod Kumar)
Dy Director (Coord)

Encls: As above

HQ PCDA, Africa Avenue, New Delhi
PCDA (R&D), RK Puram, New Delhi
All Coord Sections of IHQ of MoD (Army)
All Coord Sections of ISOs
IHQ of MoD (Navy)/DoA (Civ)
Air HQ/PC Coord
All Sections in CAO's Office
NDC, JCB, ATVP, WESEE

MoD, O/o JS & CAO, ID No. A/00119/CAO/Coord dated

13 Sep 2022

Copy to :-

All Recognised Service Associations
All JCM members of AFHQ/ISOs Association

CAO/EDP - For uploading on official website.

Government of India
Ministry of Defence

Subject: Bye-Elections to Assembly Constituency No. 39 (Rajinder Nagar)-
Travelling Allowance to the employees of Delhi Govt./Central
Govt./Autonomous Bodies etc. detailed on Election Duty.

Please find enclosed herewith O.M. No. F. 20/19/2013/AC/1908-1911 dated 07.06.2022 on the subject cited above, issued by the Jt. Secretary (Policy), Finance Department (Policy Division), Government of National Capital Territory of Delhi for necessary action. As per the said O.M, the staff deputed on Election duty may be paid TA/DA as admissible under the TA Rules applicable to them (in case no conveyance facility is made available) in respect of officers/officials, of Delhi Govt./Central Govt./Autonomous body etc. by the concerned department during Bye-Election to Assembly Constituency No. 39 (Rajinder Nagar).

Accordingly, all the officers/officials of Ministry of Defence (Secretariat), who were deployed for duties in connection with Bye-Election to Assembly Constituency No. 39 (Rajinder Nagar), shall be eligible for payment of the expenditure incurred by them for hiring conveyance. The payment of TA is subject to the condition that the journey shall be verified by the concerned RO/ARO or the officer deputed for this purpose.


(Phani Tulasi K. Ch.)
Under Secretary to the Government of India
Tele: 2301-2538

AAO, D(Est.2/Cash)

MOD ID No. A-43014/01/2022-D(Est.I/Gp.II) dated 28th July, 2022.

Copy to:-

1. O/o JS(Trg.) & CAO
2. AO, DAD(Civil), Ministry of Defence
3. O/o the Chief Electoral Officer, Delhi, Old St. Stephen's College Building, Kashmere Gate, Delhi-110006.

No.F.20/19/2013/AC/1908-1911
GOVERNMENT OF NCT OF DELHI
FINANCE DEPARTMENT (POLICY DIVISION)
4TH FLOOR, A-WING, DELHI SACHIVALAYA
NEW DELHI.

Dated: 07/06/2022

OFFICE MEMORANDUM

Sub: Bye-Election to Assembly Constituency No. 39 (Rajinder Nagar) - Travelling Allowance to the employees of Delhi Govt./Central Govt./Autonomous Bodies etc. detailed on Election Duty.

In pursuance of Election Commission's Order No. 218/4/96/PLN-IV dated 09.02.1996 and 458/4/1996-PS-IV/Vol.1 dated 20.05.1996, it has been decided that staff deputed on Election duty may be paid TA/DA as may be admissible under the TA Rules applicable to them (in case no conveyance facility are made available) in respect of Officers/Officials of Delhi Govt./Central Govt./Autonomous Bodies etc. by the concerned department during Bye-Election to Assembly Constituency No. 39 (Rajinder Nagar). The payment of TA is subject to the condition that the journey shall be verified by the concerned RO/ARO or the officer deputed for this purpose.

All the concerned Heads of Office and DDOs are requested to take prompt action in the light of the instructions of the Election Commission of India.

A copy of sanction order should be endorsed to the Chief Electoral Office, Delhi for information and record.

This issues with the approval of Competent Authority.

P.V.S.S. Subbarao
07/06/22
(P.V.S.S. SUBBARAO)
Jt. Secy. (Policy)

Copy to:

1. All departments of Delhi Govt./Autonomous Bodeis.
2. Principal Accounts Office/All PAOs.
3. The Chief Electoral Officer, Govt. of NCT of Delhi.
4. Website of Finance Department.

Name : _____ Designation : _____ Employment ID No.: _____
 Mobile No. : _____ Grade Pay/Level : _____
 Present Office with full address & Tel No. _____
 Residential Address _____ : _____
 (with PIN Code No.) _____

(JOURNEY DETAILS)

Journey Commenced		Journey Concluded		JOURNEY		Mode of Travel	Actual Distance (in Km)	Amount Claimed (in Rs.)	Purpose*
Date	Day(Mon-Sun)	Date	Time	From	To				
Total :									

- Training/Polling/Reception duty etc

Received Payment

(Signature of the Claimant)
 (Affix Revenue Stamp if Claim exceeds ₹ 5,000/-)

It is Certified that :-

- u) No Govt. vehicle was provided for the journey for which Conveyance Allowance has been claimed in this bill.
- v) I have undertaken journeys by the mode of conveyance as shown in the bill.
- w) I have already not preferred any such claim for the same Election duty.
- x) Actual distance has been mentioned in the claim.

Date:

(Signature of the claimant)

CERTIFICATE

Certified that Shri/Smt/Km. _____ Designation _____ Office _____
 was deputed for **By-Election to Assembly Constituency No.39 (Rajinder Nagar)**. It is also certified that
 Shri/Smt/Km. _____ has attended Training classes held on _____ and performed
 Election Duty as Presiding Officer/Polling Officer/Micro Observer/Reception Counting Supervisor/Reception Counting Assistant/Group 'D' staff on
 the date of polling i.e. **23 Jun 2022**. It is certified that no conveyance facility was made available to the officer

Date

(Signature of concerned AO, RO/ARO)

COUNTERSIGNATURE OF THE CONTROLLING OFFICER

Sr. Admin Officer
 CAO/Mov
 Ministry of Defence