

File No. No I-102/2/2022-ITD-CGA/249
Ministry of Finance
Department of Expenditure
Controller General of Accounts
(PFMS Division)
GIFMIS Vertical

Dated: 14.10.2022

OFFICE MEMORANDUM

Subject: Procedure for remitting the interest earned on the funds lying in the single nodal account to Central Government through Bharatkosh-PFMS.

In continuation to OM NO. I-102/2/2022-ITD-CGA/190 dated 30.08.2022, slight enhancements have been made to the procedure for remittance of interest earned on unspent balances by SNA through Bharatkosh at para 5,6 & 7 with relevant screenshots. The revised Standard Operating Procedure (SoP) is enclosed for the users which will now enable SNAs to settle amount of interest due and paid.

2. It is kindly requested to arrange circulation of necessary instruction, and the revised Standard Operating Procedure to all State Governments and State Nodal Agencies for implementation of the said functionality.



(Anupam Raj)
Assistant CGA (GIFMIS)

Enclosure: As above

To

1. Financial Advisors of all Ministries/Departments
2. All Pr. CCAs/CCAs/Cas with independent charge

Copy to:

1. PS to Additional CGA (PFMS)
2. PPS to Additional Secretary (PFS), DoE, MoF
3. Sh Prateek Kumar Singh, Director, Ministry of Finance, Department of Expenditure, North Block, New Delhi
4. Joint CGA (Roll out), PFMS with a request to circulate the user manual to all State Directorates and give them necessary instructions to sensitize State Government Departments and agencies.
5. SRAO (ITD) for uploading on CGA website

STANDARD OPERATING PROCEDURE FOR DEPOSIT OF INTEREST EARNED ON UNSPENT BALANCE BY SNAs THROUGH BHARATKOSH

State Nodal Agency (SNA) model is the revised procedure for release, disbursement and monitoring of the Centrally Sponsored Schemes (CSS) wherein each State is required to identify and designate a SNA for each scheme. The funds shall be credited to the SNAs who would further disburse to the concerned beneficiaries.

As per Department of Expenditure's OM No. 1/(13)/PFMS/2022 dated 15th July, the interest accrued in the SNA account shall be deposited by the SNAs online through the Bharatkosh using PFMS Login w.e.f 1st September 2022.

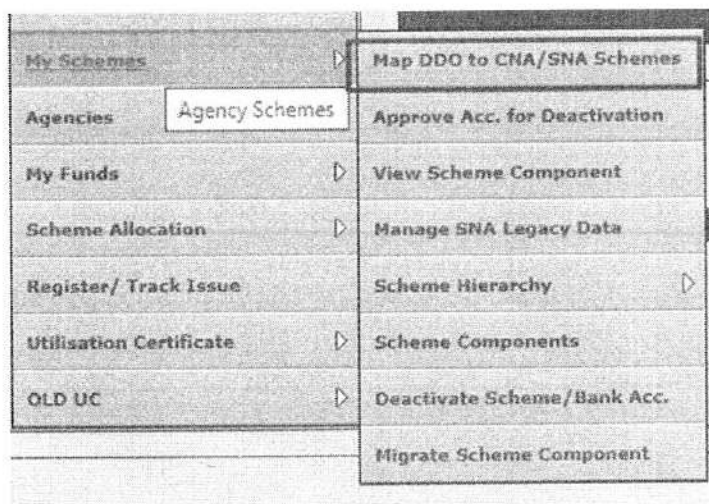
The tasks to be performed by concerned stakeholders for depositing the interest earned on unspent balance are detailed as follows:

(1) Program Division (PD) User

The PD user shall be responsible for mapping of the concerned PAO and DDO with the requisite SNA scheme. The mapped PAO/DDO will be authorized to receive the interest earned on unspent balance, submitted by the SNA, in their account.

Mapping of PAO/DDO to SNA scheme

1. A new sub-menu "Map DDO to SNA/CNA Schemes" has been made available to PD user under the menu "My Schemes".



My Schemes	Map DDO to CNA/SNA Schemes
Agencies	Agency Schemes
	Approve Acc. for Deactivation
My Funds	View Scheme Component
Scheme Allocation	Manage SNA Legacy Data
Register/ Track Issue	Scheme Hierarchy
Utilisation Certificate	Scheme Components
OLD UC	Deactivate Scheme/Bank Acc.
	Migrate Scheme Component

2. On selecting the sub-menu, user will navigate to the following screen:

Public Financial Management System-PFMS
 D/o Controller General of Accounts, Ministry of Finance

Website: power.power.gov.in
 Mail Type: PD
 Financial Year: 2017-2023

03/07/18 19:11

English

Map PAO/ DDO to CNA/SNA Schemes

PAO/Controller: POWER
 Scheme Type: State Govt. Scheme
 Central Scheme: Mid SUGAR SUBSIDY PAYABLE UNDER PDS
 State: ANDAMAN AND NICOBAR ISLANDS
 SNA Scheme: --Select--
 PAO: B-13655 - PAO(Sect): Ministry of Power, New Delhi
 DDO: 21359 - APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI

Search Scheme Mapping Submit Reset

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3. User will select the scheme, state, SNA scheme, PAO and DDO and click on the submit button. The SNA scheme will be mapped to the selected PAO and DDO post submission and the mapping will be displayed in a table.

Public Financial Management System-PFMS
 D/o Controller General of Accounts, Ministry of Finance

Website: power.power.gov.in
 Mail Type: PD
 Financial Year: 2017-2023

03/07/18 19:11

English

Map PAO/ DDO to CNA/SNA Schemes

PAO/Controller: POWER
 Scheme Type: State Govt. Scheme
 Central Scheme: PDS-National Rural Health Mission
 State: ANDAMAN AND NICOBAR ISLANDS
 SNA Scheme: UK349 - Child Health
 PAO: 013455 - PAO(Sect): Ministry of Power, New Delhi
 DDO: 213456 - SECTION OFFICER, MINISTRY OF ENERGY DEPT. OF P

Search Scheme Mapping Submit Reset

Scheme Type	State	Scheme	Controller	PAO	DDO	Created By	Created Date
State Govt. Scheme	MIZORAM	UK349	POWER	013455-PAO(Sect): Ministry of Power, New Delhi	213456-SECTION OFFICER, MINISTRY OF ENERGY DEPT. OF P	power	03/07/2018

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4. User will also be given an option to edit the mapping. Once the user clicks on the "Select", all fields shall be auto populated. The user will be able to update the PAO / DDO details only.

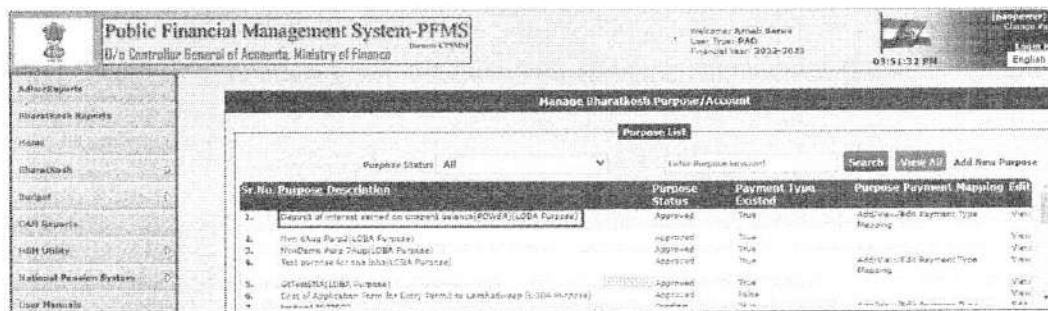
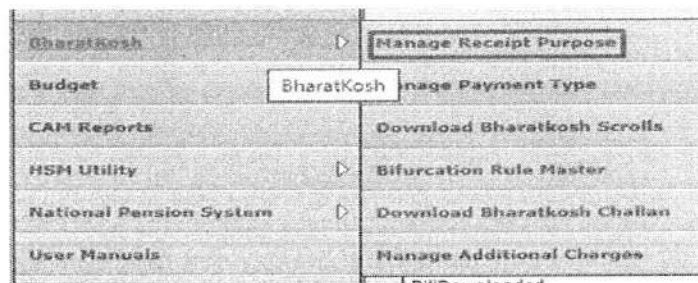
Scheme Type	State	Scheme	Controller	PAO	DDO	Created By	Created Date	Edit
State Govt. Scheme	BIHAR	Sarjan	POWER	012455-PAO(Sectt.), Ministry of Power, New Delhi	013459-APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI	ppower	08/08/2022	edit
State Govt. Scheme	MIZORAM	CRS/ASHN	POWER	012455-PAO(Sectt.), Ministry of Power, New Delhi	213456-AD(C&R)-CENTRAL ELECTRICITY REGULATORY COMMISSION, NEW DELHI	ppower	08/08/2022	edit
State Govt. Scheme	MIZORAM	NATIONAL RURAL HEALTH MISSEION, MIZORAM	POWER	012455-PAO(Sectt.), Ministry of Power, New Delhi	213456-SECTION OFFICER, MINISTRY OF ENERGY, DEPT. OF POWER, SHIBAN, SHANTIRHAWAN, NEW DELHI	ppower	08/08/2022	edit
State Govt. Scheme	GUJAR	Chokhaab	POWER	012455-PAO(Sectt.), Ministry of Power, New Delhi	013459-APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI	ppower	10/08/2022	edit
State Govt. Scheme	MAHARASH	NATIONAL RURAL HEALTH MISSEION, MAHARASH	POWER	012455-PAO(Sectt.), Ministry of Power, New Delhi	013459-APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI	ppower	11/08/2022	edit
State Govt. Scheme	ANDHRA PRADESH	THE HINDIA PRADESH CHITRA (MISSEION)	POWER	012455-PAO(Sectt.), Ministry of Power, New Delhi	013459-APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI	ppower	16/08/2022	edit
State Govt. Scheme	BIHAR	SNA/IT	POWER	012455-PAO(Sectt.), Ministry of Power, New Delhi	013456-SECTION OFFICER, MINISTRY OF ENERGY, DEPT. OF POWER, SHIBAN, SHANTIRHAWAN, NEW DELHI	ppower	16/08/2022	edit
State Govt. Scheme	ANARACHAL PRADESH	KAP - SUDAN SUBSIDY, VARIABLE UNDER PDS - SNA/2	POWER	012455-PAO(Sectt.), Ministry of Power, New Delhi	213456-AD(C&R)-CENTRAL ELECTRICITY REGULATORY COMMISSION, NEW DELHI	ppower	10/08/2022	edit
State Govt. Scheme	MADHYAN	NATIONAL HEALTH MISSEION, MADHYAN	POWER	012455-PAO(Sectt.), Ministry of Power, New Delhi	013459-APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI	ppower	28/08/2022	edit
State Govt. Scheme	ANDHRA PRADESH	Yegandh eegandh	POWER	012455-PAO(Sectt.), Ministry of Power, New Delhi	013459-APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI	ppower	30/08/2022	edit

(2) PAO User

The PAO user will be responsible for mapping of the purpose with the requisite functional head for remittance of fund

Mapping of Purpose with function head

1. A new purpose – "Deposit of Interest on Unspent Balance by SNA – Controller Name" will be available to PAO user through the path: Bharatkosh -> Manage Receipt Purpose.



2. All schemes mapped with the Controller shall be added as payment types under the purpose.

Public Financial Management System-PFMS
 O/o Controller General of Accounts, Ministry of Finance

National Assets Base
 User Type: PAO
 Financial Year: 2022-2023

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English

Add/Edit Purpose Ministry Account Mapping

PAO ID: 01302 - PAO (SNA) - 3010000000

Reason of Receipt (Purpose):
 Deposit of interest earned on unsp
 Select/Unselect All DDO
 213430 - APPELLATE TRIBUNAL FOR ELECTRICITY NEW DELHI
 213438 - SECTION OFFICER, MINISTRY OF ENERGY DEPT. OF POWER, ENERGY & CLIMATE CHANGE, NEW DELHI
 213458 - ADVISORY CENTRAL ELECTRICITY REGULATORY COMMISSION NEW DELHI
 213459 - PAO (POWER), DEWA BHAWAN, AK PURAM, NEW DELHI

DDO ID: 0000000000

Type of Payment: -Select-
 Credit No: UK249 - CHD BAHU
 Category: -Select-
 Head of Account: -Select-
 Object Head: -Select-
 Additional Charges: RECPT TDS

Add Purpose Ministry Account Mapping Back

3. PAO shall map the purpose with desired DDO and function head on PFMS.

Public Financial Management System-PFMS
 O/o Controller General of Accounts, Ministry of Finance

National Assets Base
 User Type: PAO
 Financial Year: 2022-2023

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English

Add/Edit Purpose Ministry Account Mapping

PAO ID: 01302 - PAO (SNA) - 3010000000

Reason of Receipt (Purpose):
 Deposit of interest earned on unsp
 Select/Unselect All DDO
 213430 - APPELLATE TRIBUNAL FOR ELECTRICITY NEW DELHI
 213438 - SECTION OFFICER, MINISTRY OF ENERGY DEPT. OF POWER, ENERGY & CLIMATE CHANGE, NEW DELHI
 213458 - ADVISORY CENTRAL ELECTRICITY REGULATORY COMMISSION NEW DELHI
 213459 - PAO (POWER), DEWA BHAWAN, AK PURAM, NEW DELHI

DDO ID: 0000000000

Type of Payment: UK249 - CHD BAHU
 Credit No: 800
 Category: 1 - RECPT
 Head of Account: 007100101000 - COLLECTIONS E
 Object Head: 00 - DEFUALT
 Additional Charges: RECPT TDS

Add Purpose Ministry Account Mapping Back

4. Once the function head and DDO has been mapped, the purpose shall be approved by the Principal Accounts Office.

(3) SNA User – Agency DO & DA

The SNA user shall be responsible remittance of interest on unspent balances routed through Bharatkosh

(A) Remittance of interest on PFMS

1. Agency maker will login on PFMS and navigate to the menu "My Funds → Deposit Interest Earned (SNA/CNA)

My Funds	▶	Opening Balance
Transfers	▶	Received from Central Govt
Advances	▶	Received from Other Agency
Expenditures	▶	Returned by Other Agency
Bank	▶	Received from State Govt
Misc. Deduction Filing	▶	Interest Income
Utilisation Certificate	▶	Investment Details
Accounting System Integration	▶	Income from Other Sources ▶
		Manage Returned Funds
		Transfer Deduction
		Deposit Interest Earned
		Manage Interest Earned

2. On navigating to the sub-menu, the following screen will be displayed:

3. **Agency DO** will select the Scheme Type and State and click on the "Show Interest Amount in Holding Button". The Pr.AO / Controller, PAO, DDO mapped to the scheme will be displayed along with the mapped purpose of payment and Functional Head in un-editable mode.

Holding Amount	Available Interest Amount	Center Name	State
INR 1.00 LAKH	INR 1.00 LAKH	12345	UP
Account Name	Balance Amount	Center Name	State
INR 1.00 LAKH	INR 1.00 LAKH	12345	UP

5. In addition, the agency holding account number, account holder' name, available interest amount, i.e., the interest amount to be transferred into the holding account from the bank is displayed. The Centre-State Ratio of the State Linked Scheme will be shown as Centre Share % and State Share %. The Centre/State Share amount will be displayed based on the calculation as per the scheme ratio. The "Remit Centre" amount is an editable field and cannot exceed the centre share amount shown above.

Deposit Interest Earned on Unspent balance for SNA/CNA Schemes

Interest Earned To Scheme

Scheme Type : UT Scheme
 Scheme : Ajay Vasthag(ULIS-1)
 Show Interest Amount in Holding Account

Mapped Controller/PAO/SPO

PAO Controlled: 02-402024792
 Credit: 001
 PAO: 0020/PA024040
 DOO: 00115-020504-PA0024 M&S AUTHORITY
 Purpose: Deposit of Interest Earned on Unspent Balance(02024792)
 Function Head: 14011600102

Remittance Details

Holding Account:	02-4020-02020298	Available Interest Amount:	₹ 1,000.00	Center Share:	100%	State Share:	0%
Account Name:	State share	Balance Amount:	₹ 1,000.00	Center Share:	₹ 1,000.00	State Share:	₹ 0.00

Show Interest Voucher to Remit

6. On clicking the "Show interest voucher to Remit" button, the interest which transferred to the holding account will be displayed in form of a system generated voucher.

Deposit Interest Earned on Unspent balance for SNA/CNA Schemes

Interest Earned To Scheme

Scheme Type : UT Scheme
 Scheme : Ajay Vasthag(ULIS-1)
 Show Interest Amount in Holding Account

Mapped Controller/PAO/SPO

PAO Controlled: 02-402024792
 Credit: 001
 PAO: 0020/PA024040
 DOO: 00115-020504-PA0024 M&S AUTHORITY
 Purpose: Deposit of Interest Earned on Unspent Balance(02024792)
 Function Head: 14011600102

Remittance Details

Holding Account:	02-4020-02020298	Available Interest Amount:	₹ 1,000.00	Center Share:	100%	State Share:	0%
Account Name:	State share	Balance Amount:	₹ 1,000.00	Center Share:	₹ 1,000.00	State Share:	₹ 0.00

Show Interest Voucher to Remit

Interest Voucher to Remit Details

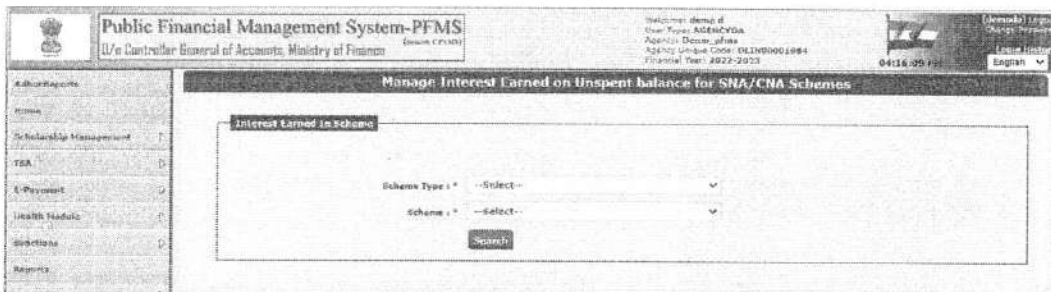
Select	Voucher Number	Voucher Date	Interest Amount	Center Share
<input type="checkbox"/>	TR-0123456789	15/09/2018	2000.00	2000.00
<input type="checkbox"/>	TR-0123456789	15/09/2018	1500.00	1500.00
<input type="checkbox"/>	TR-0123456789	15/09/2018	2000.00	2000.00

Payment Mode
 NET/BANK Cash Payment

Remit Center Amount: ₹ 1,000.00

7. Agency DO will select the voucher(s) for remittance using the checkbox against the voucher(s). The total of the selected voucher(s) will be displayed. Selection of multiple vouchers is allowed.

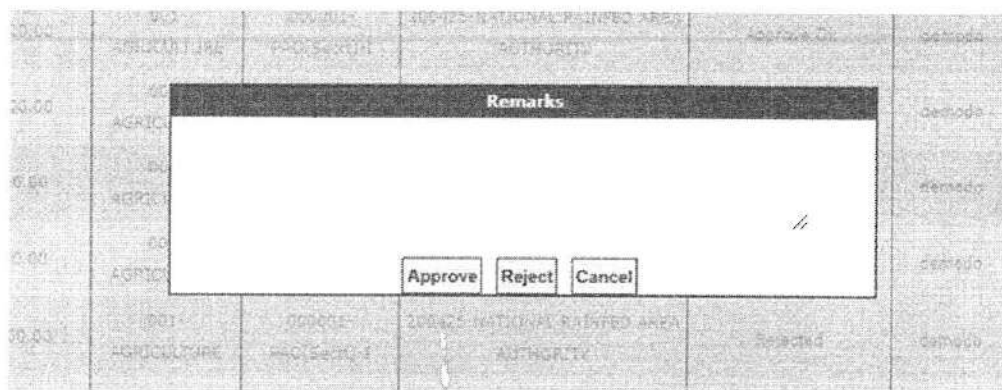
10. On navigating to the sub-menu, the following screen will be displayed:



11. **Agency DA** will select the Scheme Type and State and click on the "Search" button. The Remittance Details submitted by the Agency DO will be visible with status as "Submitted".



12. **Agency DA** will verify the remittance amount and payment mode. User will click on scheme name and a pop-up "Approve/Reject Interest earned on unspent balance" will be seen.



13. **Agency DA** will enter the remarks and click on the "Approve" button. On approval, a hyperlink "Remit Interest" would appear.

Manage Interest Earned on Unspent balance for SNA/CNA Schemes

Interest Earned In Scheme

Scheme Type : UT Scheme

Scheme : Ajay Testing[01154]

Scheme	Remit Amount	Controller	PAO	DDO	Approver/Remarks	Created By	Created Date	Payment Mode	Status	Pay through MTRP
Ajay Testing [01154]	1300.00	DDO- AGRICULTURE	DDO[01154]	DDO[01154]	Approve On	devnase	14-04-2022 12:00:00 AM	NEFT/RTGS PAYMENT	Approved	<input type="button" value="Remit Interest"/>

14. On clicking the hyperlink, **Agency DA** will be redirected to the confirmation page on Bharatkosh wherein the following details would be visible to the user:

- State to which the scheme is linked.
- Scheme Name and Code
- Controller Name and Code
- PAO and DDO mapped with the scheme.
- Purpose - "Deposit of Interest on Unspent Balance by SNA (Name of the Ministry)"
- Payment Type – Scheme name
- Function Head
- Accrued interest calculated by bank: to be fetched from PFMS
- Amount to pay: amount approved by Agency DA
- Mode of payment: NEFT/RTGS OR Online



1. Agency Details 2. Depositor's Details 3. Payment Details 4. PFMS

Payment Mode Offline

Depositor's Details

Name	Ajay D		
Address	ANDHRA PRADESH	APRACHIN 2	110001
City	Central	Ballari	
State	Andhra Pradesh	Ballari	530001
Website Code	40000	Ballari	ajay@bharatkosh.gov.in
Website URL	www.bharatkosh.gov.in		
Tax		Yes	

Payment Details

Sl. No.	Agency	PAO Name	DDO Name	Purpose and Receipt Type	Payment Method	Amount (in INR)
1	0000000000	DDO[01154]	DDO[01154]	Deposit of Interest Earned on Unspent Balance by SNA (Name of the Ministry)	On TRF	2500
Total						2500

15. On clicking the "confirm" button, a deposit slip will be available for download. The deposit slip will be valid for 15 days only, hence, the user is advised to complete the payment and update the UTR on PFMS within the stipulated time.

My Funds	▶	Opening Balance
Transfers	▶	Received from Central Govt
Advances	▶	Received from Other Agency
Expenditures	▶	Returned by Other Agency
Bank	▶	Received from State Govt
Misc. Deduction Filing	▶	Interest Income
Utilisation Certificate	▶	Investment Details
Accounting System Integration	▶	Income from Other Sources
		Manage Returned Funds
		Transfer Deduction
		Deposit Interest Earned
		Manage Interest Earned
		(SNA/CNA)

18. On navigating to the sub-menu, the following screen will be displayed:

19. Agency DO will select the Scheme Type and State and click on the "Search Button". The status of all the requests will be visible in form of a table

Scheme	Amount	Controller	PAU	DDO	Approver/Remarks	Created By	Created Date	Payment Mode	Status	Pay through NIDP
Ajay Testing (01354)	1000.00	001	00001	00002-NATIONAL RURAL AREA AUTHORITY	Approved	Admin	01/01/2022	NET BANKING	Approved	
Ajay Testing (01354)	5000.00	001	00001	00002-NATIONAL RURAL AREA AUTHORITY	OK	Admin	01/01/2022	NET BANKING	Approved	
Ajay Testing (01354)	1000.00	001	00001	00002-NATIONAL RURAL AREA AUTHORITY	Approved	Admin	01/01/2022	NET BANKING	Approved	
Ajay Testing (01354)	1000.00	001	00001	00002-NATIONAL RURAL AREA AUTHORITY	OK	Admin	01/01/2022	NET BANKING	Approved	
Ajay Testing (01354)	1000.00	001	00001	00002-NATIONAL RURAL AREA AUTHORITY	Approved	Admin	01/01/2022	NET BANKING	Approved	
Ajay Testing (01354)	1000.00	001	00001	00002-NATIONAL RURAL AREA AUTHORITY	Approved	Admin	01/01/2022	NET BANKING	Approved	
Ajay Testing (01354)	1000.00	001	00001	00002-NATIONAL RURAL AREA AUTHORITY	Approved	Admin	01/01/2022	NET BANKING	Approved	
Ajay Testing (01354)	1000.00	001	00001	00002-NATIONAL RURAL AREA AUTHORITY	Approved	Admin	01/01/2022	NET BANKING	Approved	
Ajay Testing (01354)	1000.00	001	00001	00002-NATIONAL RURAL AREA AUTHORITY	Approved	Admin	01/01/2022	NET BANKING	Approved	
Ajay Testing (01354)	1000.00	001	00001	00002-NATIONAL RURAL AREA AUTHORITY	Approved	Admin	01/01/2022	NET BANKING	Approved	

Financial Management System-PFMS
 Ministry of Accounts, Ministry of Finance

Welcome: **BAHAR BATALE**
 User Type: **AGENCYDO**
 Agency: **EMRI HOSPITAL WARDHA**
 Agency Unique Code: **MMWBR0001753**
 Financial Year: **2021-2022**

03.06.2023 03:06:05 PM

English

Deduction Settlement

Deductions: Tax / Deduction Settlement Interest Earned Settlement

Scheme: 0156 - National Rural Health Missio Bank Account: 581313423453412 Status: All

From Date: To Date:

Search

Settlement Details

Select	Bank Narration	Credit Date	Amount	Remarks	Status
<input type="checkbox"/>	Interest for 2021 Q1 (01-April-2021 to 30-June-2021)	01-07-2021	312155.53	Interest FNY 2021-22 Q1	Interest Settlement Pending
<input type="checkbox"/>	Interest for 2021 Q2 (01-July-2021 to 30-September-2021)	01-10-2021	223234.54	Interest FNY 2021-22 Q2	Interest Settlement Pending
<input type="checkbox"/>	Interest for 2021 Q3 (01-October-2021 to 31-Dec-2021)	01-01-2022	352234.42	Interest FNY 2021-22 Q3	Interest Settlement Pending

Add Challan Details

Challan Details

Central Challan Details							State/Treasury Challan Number						
CH	Challan Amount	Challan Date	Name of Payee	Payment Mode	Instrument Number	Instrument Date	CIN	Challan Amount	Challan Date	Region	Payment Mode	Challan Number	Instrument Date

Save Challan Details

5. Following details of the challan (generated via Bharatkosh) will be auto-filled (data pushed from Bharatkosh table):

- CIN (Challan Identification Number)
- Challan Amount
- Challan Date
- Order Code
- Purpose
- Payee
- Payment Mode [NEFT/RTGS/Online]
- **UTR - will be entered manually by Agency DO**

6. **Agency DO** will verify the entered details and click on the "Save Challan Details" button. The challan entry will now be pushed to Agency DA for submission.

7. **Agency DA** will log in on PFMS and navigate to the menu "Misc. Deduction Filing → Manage Settlement".

Misc. Deduction Filing	▷	Manage Deduction
Utilisation Certificate	▷	View Deduction Details
OLD UC	▷	Voucher Printing Tax Deduction
EAT MIS Process	▷	Deduction Settlement
My Funds	▷	Manage Settlement

8. **Agency DA** will click on the radio button - "Interest Earned Settlement" and select the Scheme, Deduction Type and Status, and period to view the voucher details, along with the interest amount, remarks, central and State challan details.

9. The voucher number would appear in form of a link. On clicking, "Manage Settlement Details" will open. Agency DA will select the "Challan Type" to view vouchers with the status as "Submitted".

10. The following details will be displayed in an un-editable form:

- CIN (Challan Identification Number)
- Challan Amount
- Challan Date
- Order Code
- Nature of Payment [Interest]
- Payee
- Payment Mode [NEFT/RTGS/Online]
- UTR: (For NEFT/RTGS mode only)

11. **Agency DA** will verify the details and click on the submit button.

12. If UTR, amount & debit account number match, transaction status will be updated as "success". Once the transaction has been successfully accounted, the status will be updated as "Interest Settled".

13. If either of the details -UTR, amount, or debit account number do not match, the status will remain as "Pending".

14. **Agency DA** is advised to wait for three working days after submission of challan entry for UTR verification. If the status remains "pending" after a lapse of five working days, the user should write to ntrp-helpdesk@gov.in for assistance.

15. Agency DA will have the option to return the entry to Agency DO for correction of UTR (if applicable).

(2) FOR ONLINE MODE

16. In the case of online mode, the transaction status will be marked as "success" once the payment has been completed successfully. The status will be updated as "Interest Settled" post receipt of electronic scroll from the agency bank.

17. If a user's account is debited but the transaction status is displayed as "Failed", they are advised to wait for a period of 24 hours for an updated status i.e "Success" or "FailRef". In case of "FailRef", the amount will be credited back to the user's account and "Remit Payment" hyperlink will be available at Agency DA for repayment.
