

**GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)**

**No.2022/F(X)II/PW/1**

**New Delhi, dated 26/04/2023**

The General Managers, Indian Railways.  
The Director General, RDSO, Lucknow.  
The General Manager, CORE, Allahabad.  
CAOs (Const).  
CAO, MTP/Mumbai.  
CAO/DMW.

**Sub:** Delegation of Powers to CAO/Con for construction projects.

**Ref:** i) Model Schedule of Powers, 2018  
ii) Board's letter No. 2022/F(X)II/PW/1 dated 10.05.2022  
iii) Board's letter No. 2022/F(X)II/PW/3 dated 20.07.2022  
iv) Board's letter No. 2022/F(X)II/PW/1 dated 10.04.2023

Vide Board's letter at reference (iv) above, powers were delegated to CAO/C organization on certain items including 'Air travel on duty' (Item No. 47 H of SOP, Part-C Miscellaneous Matters).

2. Clarification has been asked by one of the field units regarding Finance concurrence for sanction of air travel on duty for various officers.
3. In order to further simplify the matter, it has been decided to modify the above item as indicated in Annexure of this letter.

  
26/04/23

**(Ajeet Kumar Srivastava)  
Executive Director Finance (Exp.)  
Railway Board**

**No.2022/F(X)II/PW/1**

**New Delhi, dated 26/04/2023**

**Copy to:**

- i) Dy. Comptroller & Auditor General of India (Railways), Room No. 224, Rail Bhawan, New Delhi.
- ii) PFAs, All Indian Railways.
- iii) FA & CAO(C)s, All Indian Railways.

  
26/04/23

**(Ajeet Kumar Srivastava)  
Executive Director Finance (Exp.)  
Railway Board**

No.2022/F(X)II/PW/1

New Delhi, dated 26/04/2023

**Copy for information to:**

The Director General, National Academy of Indian Railways, Vadodara  
The Director General, Indian Railway Institute of Financial Management, Secunderabad.  
The Director General, Indian Railway Institute of Transport Management, Lucknow.  
The Director General, Indian Railway Institute of Civil Engineering, Pune  
The Director General, Indian Railway Institute of Mechanical and Electrical Engineering, Jamalpur  
The Director General, Indian Railway Institute of Signal Engineering and Telecommunications, Secunderabad.  
The Director General, Indian Railway Institute of Electrical Engineering, Nasik.  
The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.  
The Registrar, Railway Claims Tribunal, Delhi  
The Chief Commissioner of Railway Safety, Lucknow  
The Secretary, Railway Rates Tribunal, Chennai.  
The Chairman, Railway Recruitment Board, Ahmedabad, Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Gorakhpur, Guwahati, Jammu & Srinagar, Kolkata, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.

  
26/04/23

**(Ajeet Kumar Srivastava)**  
**Executive Director Finance (Exp.)**  
**Railway Board**

**Copy to:** OSD/MR, OSD/Co-ord/MR, Additional PS/MR, Advisor/MR, Sr. PPSs/PPSs/PSs to Board Members, Secretary, DG/RHS, DG/RPF, ADG/DS, Additional Members, OSDs, Advisors and Executive Directors, EDCE(G), DCE(G), DIP, Editor/Indian Railways, Editor/Bhartiya Rail and O&M Branch of Board's office.

**Annexure to Board's letter No.2022/F(X)II/PW/1 Dated 26/04/2023**

**PART-C – Miscellaneous Matters**

Nature of change	S.No. of SOP	Nature of Powers	PHOD/HOD	DRM/ADRM/CW M/ SAG Officers in Field Units	Divisional Officers, Extra Divisional Officers & Officers in Headquarters	REMARKS
1	2	3	4	5	6	
<b>Updated</b>	47 H	Air travel on duty.	<p align="center"><u>GMs</u></p> <p>Subject to note (i) and (iv) and (v) below:</p> <p>i) Full powers without Finance concurrence for officers in regular SAG and above.</p> <p>ii) Full powers for officers in NFSAG/SG and below upto Senior Supervisor level with finance concurrence.</p>	<p align="center"><u>CAO/C, DRM for Gati Shakti works</u></p> <p align="center">Officers and senior supervisors (Finance concurrence not mandatory) subject to note below.</p>		<p>1. These are discretionary powers to be exercised with personal approval of competent authority.</p> <p><i>Authority:</i> 1. RB Ltr. No. 2017/Trans/01/Policy dt. 18.10.2017 2. F(E)I/2017/AL-28/41 dt.24.04.2018 &amp; 08.05.2018</p>
		<p><b>Note:</b></p> <p>i) Conditions being fulfilled as prescribed in letter No F (E)I/2021/AL-28/47 dated-13-08-2021.</p> <p>ii) The request for air travel is to be processed in E-office only.</p> <p>iii) The air travel of CAO/C and DRM/Gati Shakti office will be post audited by associate Finance and reported through MCDO to HQ and Board as the case may be.</p> <p>iv) The approving authority needs to make sure that the flight with lowest air fare is taken.</p> <p>v) Suitable check list duly filled in at the time of approval is necessary.</p>				

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26/04/23