



भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड) (RAILWAY BOARD)



Office Order No. 58 of 2023

Sub: Updation of data of Officers/Staff in Biometric Attendance System.

Attention is invited to Office Order No. 53 of 2023 dated 22.08.2023 wherein it was requested to update the details by login of respective accounts in REIS System. The last date for updating the details was 28.08.2023. However, it has been confirmed by RBCC that around 50% of officials working in Board's Office have not updated their details in REIS System. This has been viewed seriously by the competent authority.

2. In view of above, all Officers/Staff working in Board's Office, who have not updated their details in REIS, may please update their details by login of their respective accounts in REIS (Railway Employee Information System) and fill in all the required details as asked by the system carefully by 15.09.2023, failing which suitable action may be initiated. This exercise is mandatory for all the Officers/Staff working in Board's Office. For any assistance/help regarding updation of data in REIS, RBCC Branch may be contacted.

3. The above instructions may strictly be complied with.

No. 2023/O&M/9/3
Dated:-12.09.2023

(T. Srinivas)

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All Officers/Branches in Board's Office, COFMOW Building and Dayabasti, New Delhi.

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