

MOST IMMEDIATE

No: C-11021/63/15/CGA/CVO/Office Guidelines/Vol.II/ 569

**Government of India**  
**Ministry of Finance, Department of Expenditure**  
**Office of Controller General of Accounts**  
**Block-E, GPO Complex, INA, New Delhi-110023**  
**(Vigilance Section)**

Date: 03.10.2023

**OFFICE MEMORANDUM**

**Sub:-Submission of half yearly Compliance Report on Rotational Transfer of Officers/officials Working on Sensitive Posts by 15<sup>th</sup> October of each year-Reg.**

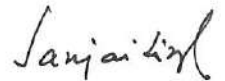
Reference is invited to this office OM No. C-11021/63/15/CGA/CVO/Office Guidelines/Vol.II/418 dated 03.08.2023 regarding submission of half yearly Compliance Report on rotational transfer of officers/officials working on sensitive posts, for strict compliance.

2. In this connection, it is stated that the report pertaining to the period ending on 30<sup>th</sup> September, 2023 will fall due on 15<sup>th</sup> October, 2023. The consolidated status regarding compliance to aforesaid instructions is required to be submitted to CGA for review by 20<sup>th</sup> October 2023.

3. It is therefore, requested to furnish the requisite information in the prescribed proforma (copy enclosed) by the due date i.e. 15<sup>th</sup> October positively.

3. This issues with the approval of Controller General of Accounts.

Encl.: As above



(Sanjai Singh)

**Jt. Controller General of Accounts (Vig.)**

**To**

1. All Pr. CCAs/CCAs/CAs (Independent Charge)
2. CC(Pension), Director (INGAF), Jt. CGA (Admn.), O/o CGA, Jt. CGA (Admin), PFMS.

**Copy to:**

1. PPS to CGA
2. PS to Addl. CGA (HR & O)
3. PS to Addl. CGA (A&FR)
4. PPS to Addl. CGA (INGAF & CPAO)
5. ✓ Sr.AO (ITD), O/o CGA for uploading on website.
6. Guard file.

## Proforma

Name of Ministry/Department: \_\_\_\_\_

Half yearly report to be submitted by 15<sup>th</sup> April/ Oct. for the period ending on 31<sup>st</sup> March/30<sup>th</sup>Sept

**1. Status Of Rotation of Officers/Officials working on Sensitive Posts**

Post/ Level	Serial No.	Name of the Officers/Officials	Sensitive Section in which posted				Transferred to		Date of Transfer	Remarks
			Office	Section	From	To	Office	Section		
Sr. AOs										
PAOs										
AAOs										
Sr. Accts.										
Accts.										
LDCs										
DEOs										
MTSs										
Any other level										

(Post/Level-wise details to be provided)

**2. Officers/Officials holding sensitive charge and not transferred even after 2/3 years as on 30<sup>th</sup> Sept along with reasons**

Ser. No.	Name of Officers/Officials	Name of Section	Post/Designation	Posted Since	Reasons