

**GOVERNMENT OF INDIA
MINISTRY OF FINANCE D/O EXPENDITURE
O/O CONTROLLER GENERAL OF ACCOUNTS
MAHALEKHA NIYANTRAK BHAWAN, E-BLOCK
INA, NEW DELHI
Email : iad-cga@nic.in**

No. Q-18/2/2020-IAD/CGA(E-1430)/ 5253-68

Dated: 04.10.2023

OFFICE MEMORANDUM

Subject: Submission of Quarterly Report in respect of progress made in settlement of Internal Audit Paras.

Reference is invited to this office OM No.G.25014/63/2015-16/MF.CGA/IAD.Vol III/1214-33 dated 13.12.2016, requesting all Pr.CCAs/CCAs/CA(I/Cs) to direct their Internal Audit Wings to submit a quarterly report on settlement of Internal Audit Paras alongwith age-wise analysis to this office on or before 10th day of the following month of the quarter.

2. The said report for the first quarter (April to Jun' 23) was due on 10.07.2023, which is still awaited from various Ministries/Departments as per **Annexure-I**. These Ministries/Departments are requested to submit the same by 08.10.2023.
3. Further, it has been decided that all the Ministries/Departments are required to submit the quarterly report from 2nd quarter (July'23 to Sep'23) onwards in the following proforma:

Name of Ministry/Department _____
Report for the quarter ending _____

Table - I : Status of IA Paras.

Opening Balance of Paras & amount objected for recovery as on 1 st day of Quarter under report		No. of Paras & amount objected during the quarter under report		No. of Paras settled and recovered during the quarter under report		O/s No. of Paras & Amount for recovery at the end of quarter under report		Initiatives taken to obtain compliance including details of the meetings held with the management for the purpose (in brief)
No.	Amount	No.	Amount	No.	Amount	No.	Amount	

4. The Pr.CCAs/CCAs/CA(I/Cs) of concerned Ministries/Departments are requested to issue directions to their Internal Audit Wings for submitting the quarterly report in the revised proforma by the due date i.e 10th day of following month, without fail. The report may also be mailed in PDF or MS word format to this office on iad-cga@nic.in.

This issues with the approval of Competent Authority.



(Stuti Ghildiyal)

Asstt. Controller General of Accounts (IAD)

To,

1. All Pr.CCAs/CCAs/CAs (I/C) for information and further necessary action please.
2. Sr. AO (ITD) for uploading on CGA office website.

Annexure- I

I.No.	Name of The Ministry /Department
1.	Personnel, Public Grievances & Pension
2.	Consumer Affairs, Food & Public Distribution
3.	Health and Family Welfare
4.	Industry
5.	Coal
6.	Skill Development & Entrepreneurship
7.	Petroleum & Natural Gas and Pharmaceuticals
8.	Controller of Aid Accounts and Audit
9.	Development of North Eastern Region
10.	External Affairs
11.	Education
12.	Finance
13.	Food Processing Industries
14.	Steel & Mines
15.	Rural Development, Ministry of Panchayati Raj, Ministry of Drinking Water & Sanitation and Department of Land Resources