

F. No. 17-08/2018-SPN-I  
Government of India  
Ministry of Communications  
Department of Posts

Dak Bhawan, Sansad Marg  
New Delhi-110001  
October 31, 2023

To

1. All Chief Postmasters General / All Postmasters General
2. CGM, BD Directorate / Parcel Directorate / PLI Directorate
3. Sr. DDG (PAF) / All General Managers (Finance), Directors Postal Accounts/DAP
4. Director, RAKNPA / Directors of all PTCs
5. Addl. Director General, Army Postal Service, New Delhi
6. Chief Engineer, Civil / Electrical Wing

**Subject: Procedure for selection of candidate based on single examination for the posts of MTS / Postman / Mail Guard – reg.**

Madam / Sir,

I am directed to refer to Directorate's letter of even number dated 18.10.2023 on the above mentioned subject conveying the procedure to be followed for selection of candidate for appointment as Postman / Mail Guard / MTS and to convey following clarifications:-

- (a) A candidate opting both Postman Cadre and Mail Guard Cadre shall give order of preference for these two cadres. If a candidate has given 1<sup>st</sup> preference to Postman Cadre then he/she will be considered against the vacancy of Postman in the opted Division / Units in the given Order of Preference and in case not allotted to any of such opted Division/Unit, then he/she will be considered against the vacancy of Mail Guard in the opted Division / Units in the given Order of Preference.
  - (b) A candidate opting Postman and/or Mail Guard cadre and MTS cadre shall be first considered against the vacancy of Postman and/or Mail Guard cadre as opted as per (a) above and in case not allotted to any of such opted cadre, then he/she will be considered against the vacancy of MTS Cadre in the opted Division / Units in the given Order of Preference.
2. It is requested to bring these instructions to the notice of all concerned.

Yours faithfully,



(Satya Narayana Dash)  
Director (SPN)

Copy to:-

1. Director (DE), Dak Bhawan
2. GM, CEPT for uploading the order on India Post website.