

No. 6/2/2023-EO(PR)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
\*\*\*\*\*

North Block, New Delhi  
Dated the 18 Jan, 2024

To

All Secretaries

(As per standard list)

**Sub: Filing of IPRs by IAS officers for the year 2023 – reminders - reg.**

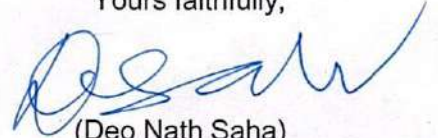
Sir/Ma'am,

I am directed to refer to this Department's DO letter of even number dated 18.12.2023 (copy enclosed) on the subject cited above. In terms of Rule 16(2) of AIS (Conduct) Rules, 1968 read with the instructions vide OM No.8/9/60-AIS(III) dated 16.02.1960 and OM No.11017/74/93-AIS(III) dated 04.01.1994 issued under this Rule, every member of the service is required to submit annual immovable property return by 31<sup>st</sup> January of the next year.

2. In view of the above, as the prescribed timeline for filing of IPRs for the year 2023 would end on 31<sup>st</sup> January, 2024, the Ministry is requested to issue necessary instructions to all IAS officers working in its various departments, to ensure that they submit their IPRs for the year 2023 (as on 01.01.2024) online in the IPR Module, as per the prescribed timeline.

Encl: As above

Yours faithfully,



(Deo Nath Saha)

उप सचिव | भारत सरकार  
Deputy Secretary | Government of India  
☎ 011-23092841

C. No. 3182370



दीप्ति उमाशंकर, भा.प्र.से.  
**DEEPTI UMASHANKAR, IAS**  
स्थापना अधिकारी एवं अपर सचिव  
ESTABLISHMENT OFFICER &  
ADDITIONAL SECRETARY  
Tel.: 23092370, Fax: 23093142  
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आज़ादी का  
अमृत महोत्सव

भारत सरकार  
कार्मिक और प्रशिक्षण विभाग  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
नॉर्थ ब्लॉक, नई दिल्ली-110001  
GOVERNMENT OF INDIA  
DEPARTMENT OF PERSONNEL & TRAINING  
MINISTRY OF PERSONNEL, PUBLIC  
GRIEVANCES AND PENSIONS  
NORTH BLOCK NEW DELHI-110001

DO No. 6(2)/2023-EO(PR)  
Dated, the 18 December, 2023

Dear Sir/Madam,

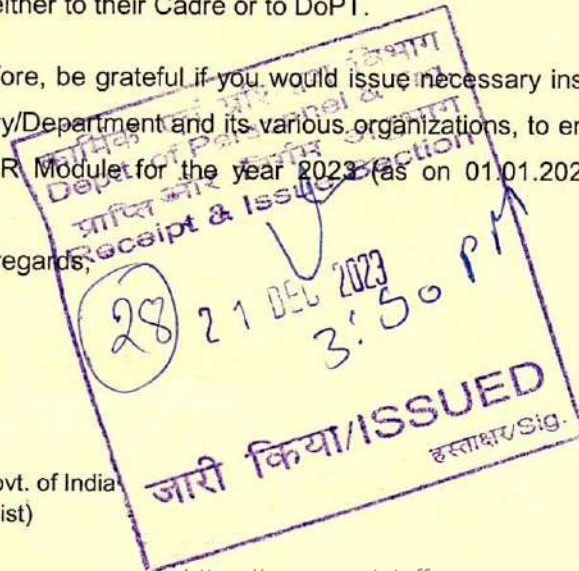
As you are aware, Rule 16(2) of AIS (Conduct) Rules, 1968 provides that *every member of the Service shall submit an annual return in such form as may be prescribed by the Government in this regard, giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person.*

In terms of the instructions issued vide OM No.8/9/60-AIS(III) dated 16.02.1960 and OM No.11017/74/93-AIS(III) dated 04.01.1994 under this Rule, every member of the service is required to submit annual immovable property return by 31<sup>st</sup> January of the next year. Failure on part of the members of the Service to comply with the requirements of the aforesaid provisions constitutes good and sufficient reason for institution of disciplinary proceedings, among other things vide this Department's OM No.104/33/2005-AVD-I dated 29.10.2007 and 07.09.2011, against them. Further, vide notification dated 30.12.2021, Rule 3(1) of IAS (Pay) Rules, 2016 has been amended to make filing of IPR mandatory for being considered for appointment to the next level of pay matrix.

This Department had vide DO No.6(1)/2014-EO(PR) dated 22.12.2016 introduced online filing of IPR in respect of IAS officers w.e.f. 1<sup>st</sup> January, 2017 through the Module designed for the purpose. Through this Module, the officers can submit the IPR either electronically or upload scanned copy of the manually filled-in IPR. This online Module will close automatically after the prescribed timeline of 31<sup>st</sup> January, 2024 in respect of the calendar year 2023. The officers need not send a hard copy either to their Cadre or to DoPT.

I would, therefore, be grateful if you would issue necessary instructions to all IAS officers working in your Ministry/Department and its various organizations, to ensure that they submit their IPRs online in the IPR Module for the year 2023 (as on 01.01.2024), as per the prescribed timeline.

With regards,



Yours Sincerely,

Deepti

(Deepti Umashankar)



सूचना Secretaries to the Govt. of India  
का अधिकार (As per standard list)

<http://dopt.gov.in>

<https://www.govtstaff.com>

Copy to:

- (i) The President's Secretariat, New Delhi.
- (ii) The Prime Minister's Office, New Delhi.
- (iii) The Cabinet Secretariat, New Delhi.
- (iv) The Rajya Sabha Secretariat, New Delhi.
- (v) The Lok Sabha Secretariat, New Delhi.
- (vi) NITI Aayog, New Delhi
- (vii) Election Commission, New Delhi.
- (viii) UPSC, New Delhi.
- (ix) Central Vigilance Commission, New Delhi.
- (x) O/o Comptroller & Auditor General, New Delhi.

Copy also to:

a) Director General, NIC, Ministry of Electronics & Information Technology, A-Block, CGO Complex, Lodhi Road, New Delhi -110003

b) Additional Secretary, UT, MHA, North Block, New Delhi for taking similar action in respect of the AGMUT Cadre officers

22/12/23

