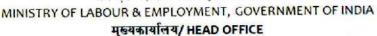


कर्मचारी भविष्य निधि संगठन **Employees Provident Fund Organisation**

श्रम एवं रोज़गार मंत्रालय, भारत सरकार





एन.बी.सी.सी सेंटर, ब्लॉक-2, ग्राउंड फ्लोर- 4th फ्लोर, ईस्ट किदबई नगर, नईदिल्ली -110023 NBCC Centre, Block-2, Ground Floor- 4th Floor, East Kidwai Nagar, New Delhi-110023 Website: www.epfindia.gov.in, www.epfindia.nic.in

File No. HRD-II/52/2024/APAR/2023-24 /

To,

All Additional CPFCs (HQ)/ Director (PDNASS)

All Addl. CPFCs (Zones)

All RPFCs/OIC in charge of ROs/ASD-HO/ZTIs/Dos

Dated:

0 9 APR 2025

Subject: Extension of timelines for submission of Annual Performance Assessment Report (APAR) for the year 2023-2024-reg.

Madam/Sir,

Please refer to Head Office circular no. HRD-II/52/2024/APAR-CIRCULARS/1100 dated 24.09.2025 & Circular no. HRD-II/52/2024/APAR/2023-24/1153 dated 20.11.2024, Circular no. HRD II/52/2024/APAR /2023-24/1288 dated 25.02.2025 and Circular No. HRD II/52/2024/APAR /2023-24/1315 dated 24.03.2025 regarding timelines for completion of various APAR activities.

In this connection, the timelines for disclosure of APAR and appeal process for the year 2023-

S. No.	Activities	Timeline (Date on or before to be completed)
1	Submission of report by Reporting Officer to Reviewing Officer	
2	Report to be submitted by Reviewing Officer	09th April, 2025 (04:00PM)
3	Disclosure of APAR to the officer reported upon	09th April, 2025 (04:00PM onwards)
4	Submission of representation, if any, on APAR by the officer reported upon	disclosure i.e. 19th April 2025
5	Forwarding of representation by the APAR Custodiar to the Competent Authority	26th April, 2025
6	Disposal of representation by the Competent	
7	Communication of the decision of the Competen Authority by the APAR Custodian to the office reported upon	tWithin 10 days from the finalization of decision by the Competent Authority i.e. 13th May 2025
8	End of APAR process after which the APAR will be finally taken on record	e 18th May, 2025

(This issues with the approval of competent authority)

Indraj Singh)

Regional P.F. Commissioner-II (HRD-II)

Copy to (through EPFO website) for information and necessary action: -

- 1. RPFC (NDC) for web upload.
- 2. PS to CPFC, FA&CAO and CVO for information.
- 3. Hindi Section for Hindi version.