



भारतसरकार Government of India
रेलमंत्रालय Ministry of Railways
रेलवेबोर्ड (Railway Board)



No: 2025/RS(G)/643/1

New Delhi, dated.12.11.2025

The General Managers, All Indian Railways/PUs, NF(C), CORE
DG/RDSO/Lucknow
PCAO, PLW/Patiala, RWP/ Bela.
CAO, COFMOW/Delhi, WPO/Patna

Sub.: Adherence to existing provisions stipulated in the Policy/Standard Operating Procedure – reg.

It has been observed during recent Audit observations in certain cases that the procedures and guidelines prescribed under the existing Policy/Standard Operating Procedure, issued by Railway Board are not being strictly followed.

2. All Railway Units are advised to ensure that all actions are carried out strictly in accordance with the laid-down instructions/policy. Any deviation from the prescribed procedures, if unavoidable, shall be duly justified and placed before the competent authority for approval.

Ajay Kumar
Digitally signed by Ajay Kumar
Date: 2025.11.12 11:20:54
+05'30'

(Ajay Kumar)
Dy. Director Railway Stores(G)
Railway Board
Email- ddrsg1@rb.railnet.gov.in
Tele- 011-23047529

LIST FOR DISTRIBUTION

Directors of all CTIs,
CMDs /MDs of all Railway PSUs/ autonomous bodies/ societies,
PCMMs, PCEs, PFAs, PCMEs, PCEEs, PCSTEs, All Indian Railways & PUs,
COFMOW, WPO/Patna and RWP/Bela
ED (Stores), RDSO, Lucknow
Chief Commissioner, Railway Safety, Lucknow
Zonal Railway Training Institute, Sukadia Circle, Udaipur

Copy to:

The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-D & AIRPOA, Room No. 256-D Rail Bhavan.

Copy to:-

PSOs/Sr. PPSs / PPSs / PSs to:

MR, MoSR(S), MoSR(R)

CRB&CEO, M(TRS), M(Infra), M(O&BD), M(F), Secretary/RB, DG (RHS), DG (RPF),
DG(HR), DG(Safety)

EDPG/MR, EDPG/MoSR(R), JDPG/MoSR (S)

All AMs, PEDs & Executive Directors of Railway Board