

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेखा कार्यालय
त्रिकूट-II, भीकाजी कामा प्लेस,
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438
टोल फ्री नं० 1800117788



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONE : 26174596, 26174456, 26174438
TOLL FREE NO. : 1800117788

No.CPAO/ Co-ord/B-CDN/Misc.(03)/2025-26/115-181

Dated: 25th November, 2025

Office-Memorandum

Subject: Providing Pension Payment Slip to all Central Civil Pensioners/Family Pensioners on monthly basis-reg.

Reference is invited to this office OM No. CPAO/Co-ord/B-CDN/Misc. (03)/2023-24/877-902 dated 28.02.2024 (copy enclosed) on the subject cited above and to state that grievances are being still received in this office from Pensioners/Family Pensioners about the non-receipt of Pension Payment Slip.

All CPPCs of Authorised Banks are once again instructed to invariably provide the pension payment slip to all central civil pensioners and family pensioners after credit of pension/family pension through various available modes including email. If email is not available, the same may be obtained from the pensioner so that the pension slip can be sent through e-mail also.

This issue with the approval of Chief Controller (Pensions).

Encl: as stated above

—Sd—

(Stuti Ghildiyal)
Controller of Accounts

To

1. Heads of all CPPCs of Authorized Banks
2. Government Business Department of all Authorised Banks

Copy for information to :-

1. Sr. PS to CGA
2. PS to CC(P)
3. Sr. TD, NIC, CPAO with request to upload this O.M. on CPAO website

321/NIC
27.11.2025

Controller of Accounts

877-902

I. No. CPAO/Cb-ord/B-CDN/Misc.103/2023-24
GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHICAJI CAMA PLACE
NEW DELHI-110066

New Delhi, Dated: 20th February, 2024
8/8


OFFICE MEMORANDUM

Subject: Issuance of Pension Slip by Pension Disbursing Banks on monthly basis-reg.

Reference is invited to DP&PW's O.M. No. 1(4)/2021-P&PW(H)-7223 Dated 22nd June, 2021 and O/o CGA's O.M. No. TA-3-6/1/2020-TA-III-Part(I)/es-2184/57 dated 19th January, 2024 (copy of both O.Ms. enclosed for ready reference) vide which CPPCs have been instructed to invariably issue pension slip to the pensioners after credit of pension on their registered Mobile Number through SMS/WhatsApp and e-mail. The Pension Slip should be issued in a suitable and well-laid-out format and fonts for easy readability by pensioners of all ages.

2 In this regard, a sample format of the Pension Slip is enclosed herewith for adoption. If needed, the above format may be modified. However, it may be ensured that the modified format contains all the information mentioned in the sample format.

This issues with the approval of Chief Controller(Pensions).


(Vaibhav Chandrakant Ghalme)
Controller of Accounts

Encl. - As above

To, CPPCs (As per the list attached)

Copy to:

1. P.S. to CC(P)
2. Sr. AO (IT & Tech.)
3. Sr. AO (PFC)
4. Sr. AO (IAW)
5. NIC Section, CPAO with request to upload this O.M. on CPAO's website.
6. Office copy

List of CPPCs	
S.No.	CPPC Name
1	Axis Bank, Mumbai
2	Bank of Baroda, Gandhi Nagar
3	Bank of India, Nagpur
4	Bank of Maharashtra, Pune
5	Canara Bank, Bangaluru
6	Central Bank of India, Mumbai
7	HDFC Bank, Noida, UP
8	ICICI Bank Mumbai
9	IDBI Bank, Mumbai
10	India Overseas Bank, Chennai
11	Indian Bank, Chennai
12	J & K Bank, Srinagar
13	Kotak Mahindra Bank, Mumbai
14	PNB Jaipur
15	PNB, Allahabad, UP
16	PNB, Bhopal
17	PNB, Chandigarh
18	PNB, Chennai
19	PNB, Delhi
20	PNB, Kolkata
21	PNB, Ludhiana, Punjab
22	PNB, Mumbai
23	PNB, Patna
24	Punjab & Sind Bank, Delhi
25	Union Bank of India, Delhi
26	United Commercial Bank, Nagpur

NAME OF THE BANK		Sample Format	
PPO Unique ID of Bank		PENSION SLIP	
Pensioner Name		Pension Month	
Branch Code & Name			
Bank Account Number			
Date of Retirement		Date of Birth of Pensioner	
Name of Family Pensioner			
Date of Birth of Family Pensioner			
Address		PPO Number	
		PAN Number	
City & State		Aadhar Number	
Country & PinCode		Pension Type	
Name of the Nominee 1		Category	CIVIL
Name of the Nominee 2			
Name of the Nominee 3			
Name of the Nominee 4			
Name of the Nominee 5			
Commutation Installment 1		Commutation End Date 1	
Commutation Installment 2		Commutation End Date 2	
Commutation Installment 3		Commutation End Date 3	
Disability Element End Date			
Life Certificate Submitted Date		Next Life Certificate Due Date	
Enhanced Rate of Family Pension		Ordinary Rate of Family Pension	
Start Date of Enhanced Family Pension		Start Date of Ordinary Family Pension	
End Date of Enhanced Family Pension		End Date of Ordinary Family Pension	
Earnings		Deductions	
Basic Amount of Pension/Family Pension		Recovery of excess payment	
Disability Amount		Total Commutation Instalment Amount	
Additional Pension/Family Pension		Income Tax Deduction	
Dearness Allowance/Relief		Other Recovery	
Fixed Medical Allowance			
Constant Attendant Allowance			
Other Payments			
Arrears Paid			
Commutation Lump Sum Paid			
Gratuity Amount Paid			
LTA Amount Paid			
Total Earnings		Total Deductions	
Total Pension Paid		Pension Credited Date	
Projected Tax Summary (Consolidated)			
Gross Pension		Tax Deducted Upto Last Month	
Loss From House Properties		Tax Deducted In Current Month	
Deductions under 80C/CCC/CCD		Tax To Be Deducted	
Other Deductions			
Taxable Income			
Tax on Total Income			
Total Payable & Surcharge			

Pensioners are advised to download 'DIRGHAYU' Mobile App from Google Playstore (Android), Apple Store (iOS) or CPAO's website- "<https://cpao.nic.in>" which provides details of last 24 pension payments, grievance lodging facility, etc.