No. M-54014/1/2025-CGA/ CF. No 18771/**3521**
O/o Controller General of Accounts
Ministry of Finance
Department of Expenditure
(Oversight and Monitoring Cell)

Mahalekha Niyantrak Bhawan
GPO Complex, E-Block, INA, New Delhi
E-mail: omc-cga@gov.in
Dated: **12.01.2026**

Office Memorandum

Sub: Compliance of completion of pre-requisites for smooth e-bill usage in PFMS.

Vide Office Memorandum No. I-17008/2/2024-CGA/CF No. 17744/3025 dated 25.11.2024, instructions regarding the pre-requisites for the smooth usage of the e-bill system in PFMS were reiterated.

2. All Pr. CCAs/CCAs/CAs (I/c) are requested to ensure that the computer systems being used across Program Divisions, Drawing & Disbursing Offices, and Pay & Accounts Offices conform to the prescribed system configuration (enclosed). Furthermore, the internet bandwidth utilized for Treasury operations on PFMS should be upgraded to high-bandwidth levels to ensure smooth functioning.

3. Controller-wise compliance reports are hereby solicited regarding the implementation of the IT system in accordance with the specifications and configurations prescribed by the GIFMIS vertical for all categories of users under their control. The compliance report, in the attached format, may kindly be furnished to this office by 16.01.2026.

This issues with the approval of the Controller General of Accounts.

Enclo: as above.

Joint Controller General of Accounts
Oversight and Monitoring Cell

To,
   1. All Pr.CCAs/CCAs/CAs(I/c) of all Ministries and Departments.
Copy for information to:
   1. PPS to Controller General of Accounts.
   2. PPS to Addl. CGA (GIFMIS- PFMS)
   3. PPS to Addl. CGA (OMC)
   4. PS to Jt. CGA (GIFMIS-PFMS)
   5. Sr.AO (ITD) for uploading the same on the website of O/o CGA.

Compliance Report

Subject: Completion of pre-requisite for smooth e-Bill usage in PFMS.

All treasury users (PD Maker, PD Checker, DDO, DDO Maker, DDO Checker, PAO-DH, AAO, PAO, PrAO-DH, PrAO-AAO, PrAO) have complied with the following requirements:

1. **Availability of minimum system specifications** (64-bit, 8 GB RAM, Windows 10 & above operating system, Microsoft .NET Framework 4.6.1 or above, etc.) on all PCs.
2. **Availability of high-speed broadband internet connection** at each user level.

I hereby certify that the information provided above is accurate to the best of my knowledge and is based on a review of the organization.

Signature:

Name:

Designation:
(Pr.CCA/CCA/CA with Ic)

Date:

Ministry/Deptt.:

System Related Requirements:

A. Hardware

(i) **Upgradation** of all computers to **64 bit** and **Windows 10 and above** operating system.

(ii) **Minimum8 GB RAM** and i3 processor, AMD Ryzen 3 or similar.

(iii) **Microsoft Dot Net Framework4.6.1** in every system where PFMS is operated.

(iv) **Window DSC Utility** (to be downloaded from PFMS& installed on all systems).

B. Document Scanner:
The document scanner is required for Sanction/PD Maker for scanning the sanctions, bills, claims for uploading on e-bill system. It should be capable of scanning at least **72 dpi resolution** and should be able to support the page sizes required to be uploaded in e-bill. Suggested specifications are as under:

	If its only text (irrespective of colour)	If the pdf document is combination of image and text	If the pdf document contains only image to be printed
Preferred dpi of PDF document	**72 dpi**	100-150 dpi (for computer digital screen display)	Minimum 300 dpi
Estimated number of pages covered in **2 MB** document	**200 pages** approx	5-10 pages	1-2 pages

C. Digital Signature

(i) Digital signatures (**obtained from the Certifying Authority, authorized by the Controller of Certifying Authority of India-https://cca.gov.in/**) for Claimant, Sanction Maker, Sanction Checker, DDO, DH, AAO, PAO, Signatory-1 and Signatory-2.

No. I-17008/2/2024-CGA/CF-No.17744/3025

O/o Controller General of Accounts
Ministry of Finance
Department of Expenditure

Mahalekha Niyantrak Bhawan
GPO Complex, E-Block, INA, New Delhi
E-mail: omc-cga@gov.in
Dated: 25.11.2024

OFFICE MEMORANDUM

Sub:- <u>Compliance of completion of pre-requisites for smooth e-bill usage in PFMS</u>

<u>References</u>: I – This office O.M. No I-17008/4/2021-CGA(8128)/376 dated 30-3-2022
II - This office O.M. No.I-15036/1/2023-CGA/12496/016 dated 2-4-2024
III – This office O.M. No. I-15036/1/2023-CGA/e-12496/156 dated 28-5-2024

Vide above references, the pre-requisites for smooth operation of e-bill were issued from GIFMIS Vertical of PFMS, O/o CGA. GIFMIS Vertical has reported that the configurations of the IT system and network speed could be the reasons for slowness of operations of E-bill as reported by various field units. On their part, the GIFMIS Vertical have been regularly reviewing its processes for further improvement based on the user's feedback gathered from the ground,
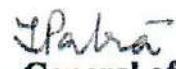
2. All Pr.CCAs/CCAs/CAs (IC) are requested to ensure that the computer system being used by various users across Program Divisions, Drawing & Disbursing Offices, Pay and Accounts Offices are in line with the system configuration as prescribed in aforementioned OMs. Further, the bandwidth of the internet connection being used for Treasury operations on PFMS should be enhanced to high bandwidth levels.

3. Controller General of Accounts while reviewing e-bill, has desired Controller wise compliance on putting in place the IT system as per the specifications and configurations specified by GIFMIS Vertical for all type of users under their control.

A check list in this regard is enclosed. It is requested that the above check list may be filled and may be sent to this office by **02-12-2024.**

This issues with the approval of Controller General of Accounts

Encl: As Above.

Joint Controller General of Accounts
O & M Cell

To:-
   1. All Pr CCAs/CCAs/CAs (IC) of all Ministries and Departments

1

Copy for information to:

1. PPS to Controller General of Accounts
2. PS to Addl.CGA(GIFMIS-PFMS)
3. PS to Addl.CGA(OMC)