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GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
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CPAO/IT&Tech/Master Data/14 Vol-III/6476/2026-27/129 **Dated:12.11.2026**

Office Memorandum

Subject: Generation of eScrolls on the actual date of credit of first pension/family pension – regarding.

Attention is invited to Para 11(S) of the Scheme Booklet (6th Edition, 2026), which stipulates that "**The CPPC will generate eScrolls on the day on which the pension account is credited and submit the eScroll using the prescribed Format-A (Annexure XVII) to CPAO on the same date.**"

It has been observed that certain Banks/CPPCs are not generating the eScrolls on the actual date of credit of the first pension/family pension into the pensioners' account. This poses problems for timely reconciliation, and discrepancies in the reports pertaining to timeliness of pension credit; which in turn may lead to an incorrect assessment of the performance of the concerned CPPCs.

In view of the above, all Banks/CPPCs are advised to ensure that eScrolls in respect of the first credit of pension/family pension are generated and submitted to CPAO on the actual date of credit of pension/family pension in the pensioner's account, in accordance with the provisions of the Scheme Booklet. This will ensure accurate reporting of pension credit timelines and facilitate proper assessment of the performance of the concerned CPPCs.

This issues with the approval of the Competent Authority.

Sr. Accounts Officer (IT & Tech)

To

1. **Heads of CPPCs of All Authorized Banks (as per list)**
2. **Heads of GBD of All Authorized Banks (as per list)**

Copy to:-

1. PS to CC (P)
2. PA to CA
3. NIC (CPAO).